

OAK LODGE

WATER SERVICES

OAK LODGE WATER SERVICES

Minutes

Board of Directors – Special Meeting 5:30 p.m.

June 18, 2018

Held at the Technical Services Building:
14611 SE River Road, Oak Grove, OR 97267

Board of Directors - Members Present:

Nancy Gibson, President
Susan Keil, Vice President/Secretary
Lynn Fisher, Treasurer
Kevin Williams, Director
Vacant Seat, Director,

Board of Directors - Members Absent:

None,

Oak Lodge Water Services Staff Present:

Sarah Jo Chaplen, General Manager,

Visitors Present:

None.

Board of Directors Special Meeting—Executive Session

Dinner was served first. Because of dinner first, the meeting got off to a later start.

1. Call to Order / Pledge of Allegiance

President Gibson convened the Special Meeting of the Board of Directors at 5:46 p.m.

2. Call for Public Testimony

There were no members of the public present.

3. Executive Session

President Gibson recessed the public meeting and convened the Executive Session at 5:47 p.m., under ORS 192.660 (2)(i) for the Board to review and evaluate the job performance of an executive officer. Susan Keil reviewed the Board's joint feed-back with the General Manager on her initial eight months with the District. During the conversation individual Directors added additional thoughts and examples. The General Manager's annual review will occur in October 2018.

4. Executive Session adjourned

President Gibson closed the Executive Session at 6:54 p.m.

5. Public Meeting Session restarted

President Gibson re-opened the Special Meeting Session at 6:55 p.m. The following business occurred:

Director Lynn Fisher made the motion that the General Manager, being part of the organization, would receive the same COLA as had been agreed to by the Board in the Collective Bargaining Agreement. Director Susan Keil seconded the motion.

Ayes: 4

Nays: None

Motion carried unanimously: 4-0

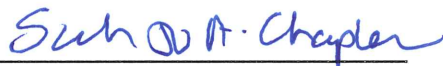
6. Public Comment Period

No public testimony. There were no members of the public present.

7. Adjourn Special Board Meeting

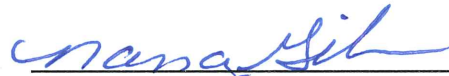
President Nancy Gibson adjourned the regular meeting at 6:55 p.m.

Respectfully submitted,



Sarah Jo Chaplen
General Manager

Date: 07/17/18



Nancy Gibson
President, Board of Directors

Date: 7-17-18