

**OAK LODGE WATER SERVICES DISTRICT**

**RESOLUTION NO. 19-06**

A RESOLUTION BY OAK LODGE WATER SERVICES DISTRICT BOARD OF DIRECTORS ADOPTING NEW AND REVISED FEES AND UPDATING THE RATES, FEES, AND OTHER CHARGES SCHEDULE FOR FISCAL YEAR 2019/2020

**WHEREAS**, the Board of Directors establishes and adopts rates, fees, and other charges regarding use of the District's water distribution system, sanitary sewer system, surface water management, and for other services provide by the District; and

**WHEREAS**, the Board of Directors finds that it is useful to adopt rates, fees, and other charges as a master schedule so that the public and staff have the applicable charges readily available to advise users of the District's systems as to such charges; and

**WHEREAS**, the Board of Directors first adopted the master schedule of rates, fees, and other charges for the current fiscal year on June 18, 2019; and

**WHEREAS**, the Board of Directors has caused the fees to be reviewed and now wishes to update the master schedule to add a new tapping fee and increase the meter set fee in order to reasonably recover the District's costs of providing such services; now, therefore

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF OAK LODGE WATER SERVICES DISTRICT THAT:**

1. The Board hereby adopts the updated Rates, Fees, and Other Charges Schedule for Fiscal Year 2019/2020, as set forth in **Exhibit A**.
2. The Rates, Fees, and Other Charges Schedule shall take effect on November 20, 2019 and shall continue in full force and effect until further action of the Board.
3. This Resolution supersedes and replaces any and all previously adopted resolutions adopting a Rates, Fees, and Other Charges Schedule for Fiscal Year 2019/2020.

ADOPTED this 19th day of November 2019.

EFFECTIVE on the 20<sup>th</sup> day of November 2019.

**OAK LODGE WATER SERVICES DISTRICT**

By   
Susan Keil, President

By   
Kevin Williams, Secretary

## EXHIBIT A

### RATES, FEES, AND OTHER CHARGES SCHEDULE

Effective November 20, 2019

#### A. Service Charges

##### 1. Water Service

##### a. Residential Service

i. Rate per hundred cubic feet of water (CCF <sup>1</sup> ) per billing cycle	<b>Usage Bracket</b>	<b>Rate</b>
Block 1 (Lifeline)	1-10 CCF	\$ 1.17
Block 2 (Main)	11-50 CCF	\$ 1.58
Block 3 (Conservation)	51 CCF and Up	\$ 1.86

ii. Fixed rate per meter size per month	<b>Meter Size</b>	<b>Rate</b>
	(20 GPM <sup>2</sup> ) 5/8" x 3/4"	\$ 17.77
	(30 GPM) Full 3/4"	\$ 26.65

##### b. Large Residential, Commercial, and Industrial Service

i. Rate per hundred cubic feet of water (CCF) per month	<b>Usage Bracket</b>	<b>Rate</b>
All Service	0 CCF and Up	\$ 1.65

ii. Fixed rate per meter size per month	<b>Meter Size</b>	<b>Rate</b>
	1"	\$ 31.27
	1-1/2"	\$ 53.87
	2"	\$ 79.75
	3"	\$ 150.87
	4"	\$ 237.09
	6"	\$ 452.62
	8"	\$ 732.80
	10"	\$ 1,034.52

##### c. Fire Line Service

i. Fixed rate per meter size per month	<b>Meter Size</b>	<b>Rate</b>
	3/4"	\$ 17.77
	1"	\$ 24.78
	1-1/2"	\$ 35.54
	2"	\$ 49.54
	3"	\$ 85.15
	4"	\$ 129.33
	6"	\$ 241.35
	8"	\$ 366.40
	10"	\$ 525.89

ii. Rate per hundred cubic feet of water (CCF <sup>3</sup> )	<b>Usage Bracket</b>	<b>Rate</b>
Block A	1 CCF	Fixed Rate/Meter
Block B	2 CCF and Up	\$ 1.65

<sup>1</sup> CCF = One Hundred Cubic Feet of Water Consumption

<sup>2</sup> GPM = Gallons of Water Per Minute

<sup>3</sup> CCF = One Hundred Cubic Feet of Water Consumption

**Service Charges (continued)**

d. Water Service Voluntary Backflow Assembly Testing Program		
i. Fixed rate per device per year	<b>Device Size</b>	<b>Rate</b>
	1/2" – 1-1/2"	\$ 22.00
	2" – 6"	\$ 32.00
	8" – 12"	\$ 42.00
ii. Confined Space Entry Charge per Vault (applies to devices in vaults)		\$ 25.00
iii. Confined Space Pumping Charge Per Minute (applies to vaults filled with water)		\$ 0.84/min
iv. Repairs and/or Replacements performed by District's Contractor <sup>4</sup>		
– Labor Rate Per Hour		\$ 135.00
– Parts and Materials Per Device		Varies
2. Wastewater Collection and Treatment <sup>5</sup>		
a. Fixed rate per Equivalent Dwelling Unit (EDU) per month:		\$ 39.89
b. Rate per hundred cubic feet of average winter water consumption (CCF) per month:		\$ 2.27
3. Watershed Protection		
a. Fixed rate per Equivalent Service Unit (ESU <sup>6</sup> ) per month:		\$ 9.51
b. Stormwater Facility Maintenance Surcharge per ESU per month:		\$ 4.75
4. Interest Penalty on Delinquent Utility Billing Service Charges:		12.00% <sup>7</sup>
5. Returned Financial Instrument (NSF Check):		\$ 25.00
6. Water Service Shut-Off Red Tag Notification Fee		\$ 7.00
7. Water Service Shut-Off Fee – (for non-payment of services)		\$ 25.00
8. Hydrant Meter Deposit		\$ 3000.00
a. Water usage will be billed against the meter deposit and the balance will be returned to the user.		
9. Hydrant Use Permit		\$ 50.00
10. Title Inquiry Search Fee:		\$ 25.00
11. Records Requests or Document Copy Fee		
a. De minimis public records requests - Materials Cost Per Page Copied		\$ 0.10
b. Non de minimis public records requests		
i. Archive Retrieval Fees		
Charge per Trip		\$ 75.00
Charge per Box		\$ 3.50
ii. Materials Cost Per Page Copied		\$ 0.10
iii. Labor Rate Per Hour		Varies

**B. Fats, Oils, Grease Program Fees**

1. Wastewater Collection System Line Maintenance Fees:		
a. Utility Worker Labor Rate Per Hour <sup>8</sup>		\$ 94.00
b. Utility Truck Rate Per Truck Per Hour		\$ 30.00
c. Hydro cleaner Rate Per Truck Per Hour		\$ 85.00
d. Vactor Rate Per Truck Per Hour		\$ 120.00
e. CCTV Van Rate Per Truck Per Hour		\$ 200.00

<sup>4</sup> Backflow assembly repairs may be completed by the customer's contractor of choice; the District and District's Contractor will require a written quote on labor, materials, and parts before any repair work begins.

<sup>5</sup> Wastewater service fees are also applicable to other municipalities that use the District as the service provider for treatment.

<sup>6</sup> Equivalent Service Unit (ESU) = 2,500 square feet of impervious surface area (pavement, roof, driveway, etc.)

<sup>7</sup> 12.00% per annum = 1% per month

<sup>8</sup> Utility Worker Labor Rate Per Hours includes a Staff Labor Rate Per Hour Plus a Materials and Services Overhead Rate Per Hour

**C. Industrial Wastewater Pretreatment Program Fees**

Wastewater Discharge Permit Application and Review Fee	\$1,500.00 upon issuance, and upon each anniversary of permit issuance date
Significant Industrial User Fee (DEQ Pass through)	\$537.00 upon issuance and upon each anniversary of permit issuance date
Monitoring and Inspection Fee	\$150.00 + laboratory costs
Accidental Discharge Fee	\$850.00
Industrial Pretreatment Permit Appeal Fee	\$2,000.00

**D. Permit and Development Review Fees**

1. <u>Utility Connection Permit</u> (virtual and physical)	
a. Plan Review (per EDU or ESU)	\$ 200.00
b. Inspection <sup>9 10</sup>	\$ 310.00
i. Excess Inspections	See Section E
2. <u>Site Development Permit</u> <sup>11</sup>	
a. Plan Review	\$955.00 minimum, or 2.5% of Engineer's estimate, or \$200 per EDU or ESU, whichever is greater <sup>12</sup>
b. Inspection: Water and Wastewater	\$500.00 minimum or 2.5% of Engineer's Estimate <sup>13</sup>
i. Excess Inspections:	\$ (see below)
c. Inspection: Surfacewater	\$500.00 minimum or 2.5% of Engineer's Estimate <sup>14</sup>
i. Excess Inspections	\$ (see below)
3. <u>Post-Approval Plan Review and/or Design Review (modifications to approved plans)</u>	
a. Plan Review (minimum)	\$50% of original plan review fee
4. <u>Erosion Prevention and Sediment Control</u> (less than one acre)	
a. Plan Review Fee	\$ 200.00
b. Inspection <sup>15 16</sup>	\$ 310.00
i. 1200 CN (lots or projects with disturbance areas greater than one acre and less than 5 acres)	
ii. Plan Review Minimum Base Fee for 1 Acre	\$ 460.00
iii. Additional Fee Per Acre <sup>17</sup>	\$ 310.00
c. Inspection <sup>18 19</sup>	\$ 310.00
i. Excess Inspections	See Section E

<sup>9</sup> Includes sanitary sewer and water only

<sup>10</sup> Includes two initial inspections and one final inspection

<sup>11</sup> Includes sanitary sewer and water and surfacewater plan review

<sup>12</sup> 1 and 2 Lot Partitions are assessed the minimum unless public infrastructure is installed.)

<sup>13</sup> Cost of Public Infrastructure including all installation costs

<sup>14</sup> Cost of Public Infrastructure including all installation costs

<sup>15</sup> Includes surfacewater only

<sup>16</sup> One initial inspection, one monthly inspection and one final inspection

<sup>17</sup> Fractions of an acre count as a full acre

<sup>18</sup> Includes surfacewater only

<sup>19</sup> One initial inspection, one monthly inspection and one final inspection

**E. Excess and After-Hours Inspection Fees**

a. Excess Inspection Fee Rate per Hour:	\$ 138.00
i. (Minimum 2 Hour Charge):	\$ 275.00
b. Excess Inspection Fee Rate per Hour (After Hours):	\$ 170.00
i. (Minimum 2 Hour Charge):	\$ 340.00

**F. Connection / Hook-up / Meter Set / Tapping Fees**

a. Wastewater Connection Fee/Hook-up Fee (Municipal Customers Only) <sup>20</sup>	\$ 5,165.00
b. Water Meter Set Fee	

Meter size	Meter Set Fee
5/8 x 3/4"	\$ 312.00
Full 3/4"	\$ 355.00
1"	\$ 448.00
1-1/2"	\$ 744.00
2"	\$ 803.00
3"-10"	Time and Material

c. Tapping Fee

Tap size	Tapping Fee
3/4"	\$ 218.00
1"	\$ 228.00
1-1/2" & 2"	\$ 654.00
3"-10"	Approved Contractor

Requests for meter relocations will be charged at twice the meter set fee for the meter size being used in the table above.

**G. System Development Charges (SDCs)**

a. Watershed Protection SDC for each Equivalent Service Unit (ESU):	\$ 0.00
b. Wastewater SDC for each Equivalent Dwelling Unit (EDU):	\$ 5,165.00
c. Water Distribution SDC for each Water Meter	See Table Below

Meter Size	System Development Charge
5/8 x 3/4"	\$ 4,320.00
Full 3/4"	\$ 6,480.00
1"	\$ 10,800.00
1-1/2"	\$ 21,595.00
2"	\$ 34,555.00
3"	\$ 69,110.00
4"	\$ 107,985.00
6"	\$ 215,970.00
8"	\$ 345,550.00
10"	\$ 496,730.00

Requests for meter size upgrades will be required to pay the difference between SDC's listed in the table above and the full cost of installing the new service plus the removal of the old service.

<sup>20</sup> Applicable to municipal customers who allow new connections to municipal facilities that use District treatment services