



**BOARD OF DIRECTORS
[REMOTE] REGULAR MEETING MINUTES – 6:00 P.M.
June 15, 2021**

Board of Directors – Members Present via Zoom:

Paul Gornick	President
Ginny Van Loo	Secretary/Vice President
Mark Knudson	Treasurer
Susan Keil	Director
Kevin Williams	Director

Oak Lodge Water Services Staff – Present via Zoom:

Sarah Jo Chaplen	General Manager
Jason Rice	District Engineer
Aleah Binkowski-Burk	Human Resources/Payroll Manager
Gail Stevens	Finance Director
David Mendenhall	Plant Operations Superintendent
Jeff Page	Utility Operations Director
Brad Lyon	Field Operations Supervisor
Laural Casey	District Recorder
Alexa Morris	Outreach & Communication Specialist

Consultants & Presenters – Present via Zoom:

Tommy Brooks	Cable Huston
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1. Call to Order & Meeting Facilitation Protocols

President Gornick called the meeting to order at 6:03 p.m.

General Manager Chaplen welcomed everyone and asked District Recorder Casey to facilitate a roll call. District Recorder Casey facilitated the roll call of Board members, staff, and consultants.

General Manager Chaplen introduced guests visiting in an official capacity: Chris Hawes, Chair of the Sunrise Water Authority Board of Commissioners, and Sherry French, President of the Clackamas River Water Board of Commissioners.

General Manager Chaplen overviewed the general protocols of a virtual meeting due to the COVID-19 pandemic.

2. Call for Public Comment

President Gornick asked District Recorder Casey if any written comments had been submitted. District Recorder Casey stated there was one.

OAK LODGE WATER SERVICES DISTRICT
Board of Directors Regular Meeting Minutes for June 15, 2021
Page 2 of 4

President Gornick asked District Recorder Casey if there were any members of the public in attendance. District Recorder Casey stated there was one.

There were no verbal comments.

3. Monthly Update: Oak Lodge Governance Project

No representatives from the OLGP Steering Committee were present.

The Board discussed the recent OLGP transportation presentation.

4. Public Hearing regarding Schedule of Rates, Fees, and Other Charges

President Gornick stated the purpose of the public hearing and opened the hearing for public testimony.

President Gornick asked District Recorder Casey if any written comments had been submitted. District Recorder Casey stated there were twelve.

President Gornick asked District Recorder Casey if there were any members of the public in attendance. District Recorder Casey confirmed that there were one.

Thelma Haggemiller had no formal comments for the public hearing.

Director Keil expressed dislike of the Industrial Pretreatment Permit Appeal Fee. District Engineer Rice explained the regulatory reasons for the inclusion of the fee and the Board's discretion to waive fees. Director Keil was satisfied with administrative discretion regarding the fee.

Hearing no further testimony, President Gornick closed the public hearing.

5. Consideration of Resolution No. 2021-05 Adopting the Fiscal Year 2022 Schedule of Rates, Fees, and Other Charges

Finance Director Stevens presented the changes to the fee schedule.

Secretary/Vice President Van Loo joined the meeting at 6:22 p.m.

The Board of Directors acknowledged the receipt of written public comment regarding the rate increase. Each Director provided remarks related to the proposed Schedule of Rates, Fees, and Other Charges. Staff were directed to coordinate a Finance Policy Workshop for the Board.

Treasurer Knudson moved to adopt Resolution No. 2021-05 adopting the proposed fiscal year 2022 Schedule of Rates, Fees, and Other Charges effective July 1, 2021. Director Keil seconded. President Gornick asked District Recorder Casey to conduct a roll call vote to adopt Resolution No 2021-05. Voting Aye: President Gornick; Treasurer Knudson; Directors Keil and Williams. Voting Nay: Secretary/Vice President Van Loo.

OAK LODGE WATER SERVICES DISTRICT
Board of Directors Regular Meeting Minutes for June 15, 2021
Page 3 of 4

MOTION CARRIED

6. Consent Agenda

Director Williams identified a scrivener's error in the May 7, 2021 meeting minutes. District Recorder Casey noted the error.

The Board asked questions related to the items on the Consent Agenda.

Secretary/Vice President Van Loo moved to approve the Consent Agenda. Director Williams seconded. President Gornick asked District Recorder Casey to conduct a roll call vote to approve the Consent Agenda. Voting Aye: President Gornick; Secretary/Vice President Van Loo; Treasurer Knudson; Directors Keil and Williams.

MOTION CARRIED

7. Consideration of Extension of the March 17, 2020 Declaration of State of Emergency

General Manager Chaplen outlined the recommendation to extend the May 17, 2020 Declaration of State of Emergency for one month.

The Board asked questions and provided remarks on the following topics: the various authorities provided by the Declaration, staff "back-to-work" plans, County risk levels, and providing transparent communication to the public regarding the termination of the State of Emergency. The Board requested Staff provide a briefing during the next meeting.

Treasurer Knudson moved to approve Addendum No. 10 to the March 17, 2020 Declaration of State of Emergency to extend the effective end date to July 20, 2021. Secretary/Vice President Van Loo seconded. President Gornick asked District Recorder Casey to conduct a roll call vote to approve the Consent Agenda. Voting Aye: President Gornick; Secretary/Vice President Van Loo; Treasurer Knudson; Directors Keil and Williams.

MOTION CARRIED

8. Call for Public Comment

President Gornick asked District Recorder Casey if there were any members of the public still in attendance. District Recorder Casey confirmed there was one.

There were no comments.

9. Business from the Board

Director Keil reported on her Community Liaison assignments.

Treasurer Knudson reported on a meeting with President Gornick and elected officials from the City of Milwaukie. He provided a correction to his written report stating he did not attend the

OAK LODGE WATER SERVICES DISTRICT
Board of Directors Regular Meeting Minutes for June 15, 2021
Page 4 of 4

June 12, 2021 OLGP presentation.

10. Departments Reports

The Board thanked Staff for their written reports and asked questions related to delinquent accounts and non-revenue water.

11. Adjourn Meeting

President Gornick adjourned the meeting at 7:25 p.m.

Respectfully submitted,

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Paul Gornick
President, Board of Directors

Date: 7/21/2021

DocuSigned by:

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Ginny Van Loo
Secretary/Vice President, Board of Directors

Date: 7/21/2021