

OAK LODGE WATER SERVICES DISTRICT

RESOLUTION NO. 19-04

A RESOLUTION BY OAK LODGE WATER SERVICES DISTRICT BOARD OF DIRECTORS ADOPTING RATES, FEES, AND OTHER CHARGES FOR FISCAL YEAR 2019/2020

THIS MATTER came before the Board of Directors of Oak Lodge Water Services District, a Special District organized under Oregon Revised Statutes Chapter 450, regarding Adopting Rates, Fees, and Other Charges Relating to the Oak Lodge Water Services District.

WHEREAS, the Board of Directors establishes and adopts rate, fees and other charges regarding use of the District's water distribution system, sanitary sewer system, surface water management, and for other services provide by the District; and

WHEREAS, the Board of Directors finds that it is useful to adopt rates, fees and other charges by a single resolution so that the public and Staff have the applicable charges readily available to advise users of the District's systems as to such charges; and


WHEREAS, the Board of Director now wishes to restate and adopt rates, fees and charges for the Fiscal Year commencing July 1, 2019 and being fully advised,

BE IT RESOLVED that the Fiscal Year 2019/2020 Rates, Fees, and Other Charges at set forth in Exhibit 1 be adopted a shall continue in full force and effect until further action of the Board.

ADOPTED this 18th day of June, 2019

OAK LODGE WATER SERVICES DISTRICT

By 
Susan Keil, President

By 
Kevin Williams, Secretary

RATES, FEES, AND OTHER CHARGES SCHEDULE

Effective July 1, 2019

A. Service Charges

I. Water Service

a. Residential Service

i. Rate per hundred cubic feet of water (CCF ¹) per billing cycle	Usage Bracket	Rate
Block 1 (Lifeline)	1-10 CCF	\$ 1.17
Block 2 (Main)	11-50 CCF	\$ 1.58
Block 3 (Conservation)	51 CCF and Up	\$ 1.86

ii. Fixed rate per meter size per month	Meter Size	Rate
	(20 GPM ²) 5/8" x 3/4"	\$ 17.77
	(30 GPM) Full 3/4"	\$ 26.65

b. Large Residential, Commercial, and Industrial Service

i. Rate per hundred cubic feet of water (CCF) per month	Usage Bracket	Rate
All Service	0 CCF and Up	\$ 1.65

ii. Fixed rate per meter size per month	Meter Size	Rate
	1"	\$ 31.27
	1-1/2"	\$ 53.87
	2"	\$ 79.75
	3"	\$ 150.87
	4"	\$ 237.09
	6"	\$ 452.62
	8"	\$ 732.80
	10"	\$ 1,034.52

c. Fire Line Service

i. Fixed rate per meter size per month	Meter Size	Rate
	3/4"	\$ 17.77
	1"	\$ 24.78
	1-1/2"	\$ 35.54
	2"	\$ 49.54
	3"	\$ 85.15
	4"	\$ 129.33
	6"	\$ 241.35
	8"	\$ 366.40
	10"	\$ 525.89

ii. Rate per hundred cubic feet of water (CCF ³)	Usage Bracket	Rate
Block A	1 CCF	Fixed Rate/Meter
Block B	2 CCF and Up	\$ 1.65

¹ CCF = One Hundred Cubic Feet of Water Consumption

² GPM = Gallons of Water Per Minute

³ CCF = One Hundred Cubic Feet of Water Consumption

Service Charges (Continued)

d. Water Service Voluntary Backflow Assembly Testing Program		
i. Fixed rate per device per year		
	Device Size	Rate
	1/2" – 1-1/2"	\$ 22.00
	2" – 6"	\$ 32.00
	8" – 12"	\$ 42.00
	ii. Confined Space Entry Charge per Vault (applies to devices in vaults) \$ 25.00	
	iii. Confined Space Pumping Charge Per Minute (applies to vaults filled with water) \$ 0.84/min	
	iv. Repairs and/or Replacements performed by District's Contractor ⁴	
	– Labor Rate Per Hour	\$ 135.00
	– Parts and Materials Per Device	Varies
2.	Wastewater Collection and Treatment ⁵	
	a. Fixed rate per Equivalent Dwelling Unit (EDU) per month:	\$ 39.89
	b. Rate per hundred cubic feet of average winter water consumption (CCF) per month:	\$ 2.27
3.	Watershed Protection	
	a. Fixed rate per Equivalent Service Unit (ESU ⁶) per month:	\$ 9.51
	b. Stormwater Facility Maintenance Surcharge per ESU per month:	\$ 4.75
4.	Interest Penalty on Delinquent Utility Billing Service Charges: 12.00% ⁷	
5.	Returned Financial Instrument (NSF Check): \$ 25.00	
6.	Water Service Shut-Off Red Tag Notification Fee \$ 7.00	
7.	Water Service Shut-Off Fee – (for non-payment of services) \$ 25.00	
8.	Hydrant Meter Deposit \$ 3000.00	
	a. Water usage will be billed against the meter deposit and the balance will be returned to the user.	
9.	Hydrant Use Permit \$ 50.00	
10.	Title Inquiry Search Fee: \$ 25.00	
11.	Records Requests or Document Copy Fee	
	a. De minimis public records requests - Materials Cost Per Page Copied	\$ 0.10
	b. Non de minimis public records requests	
	i. Archive Retrieval Fees	
	Charge per Trip	\$ 75.00
	Charge per Box	\$ 3.50
	ii. Materials Cost Per Page Copied \$ 0.10	
	iii. Labor Rate Per Hour Varies	

B. Fats, Oils, Grease Program Fees

1.	Wastewater Collection System Line Maintenance Fees:	
	a. Utility Worker Labor Rate Per Hour ⁸	\$ 94.00
	b. Utility Truck Rate Per Truck Per Hour	\$ 30.00
	c. Hydro cleaner Rate Per Truck Per Hour	\$ 85.00
	d. Vactor Rate Per Truck Per Hour	\$ 120.00

⁴ Backflow assembly repairs may be completed by the customer's contractor of choice; the District and District's Contractor will require a written quote on labor, materials, and parts before any repair work begins.

⁵ Wastewater service fees are also applicable to other municipalities that use the District as the service provider for treatment.

⁶ Equivalent Service Unit (ESU) = 2,500 square feet of impervious surface area (pavement, roof, driveway, etc.)

⁷ 12.00% per annum = 1% per month

⁸ Utility Worker Labor Rate Per Hours includes a Staff Labor Rate Per Hour Plus a Materials and Services Overhead Rate Per Hour

e. CCTV Van Rate Per Truck Per Hour \$ 200.00

C. Industrial Wastewater Pretreatment Program Fees

Wastewater Discharge Permit Application and Review Fee	\$1,500.00 upon issuance, and upon each anniversary of permit issuance date
Significant Industrial User Fee (DEQ Pass through)	\$537.00 upon issuance and upon each anniversary of permit issuance date
Monitoring and Inspection Fee	\$150.00 + laboratory costs
Accidental Discharge Fee	\$850.00
Industrial Pretreatment Permit Appeal Fee	\$2,000.00

D. Permit and Development Review Fees

1. Utility Connection Permit (virtual and physical)
 - a. Plan Review (per EDU or ESU) \$ 200.00
 - b. Inspection^{9 10} \$ 310.00
 - i. Excess Inspections See Section E

2. Site Development Permit¹¹
 - a. Plan Review \$955.00 minimum, or 2.5% of Engineer's estimate, or \$200 per EDU or ESU, whichever is greater¹²

 - b. Inspection: Water and Wastewater \$500.00 minimum or 2.5% of Engineer's Estimate¹³
 - i. Excess Inspections: \$ (see below)

 - c. Inspection: Surfacewater \$500.00 minimum or 2.5% of Engineer's Estimate¹⁴
 - i. Excess Inspections \$ (see below)

3. Post-Approval Plan Review and/or Design Review (modifications to approved plans)
 - a. Plan Review (minimum) \$50% of original plan review fee

4. Erosion Prevention and Sediment Control (less than one acre)
 - a. Plan Review Fee \$ 200.00
 - b. Inspection^{15 16} \$ 310.00
 - i. 1200 CN (lots or projects with disturbance areas greater than one acre and less than 5 acres)
 - ii. Plan Review Minimum Base Fee for 1 Acre \$ 460.00

⁹ Includes sanitary sewer and water only

¹⁰ Includes two initial inspections and one final inspection

¹¹ Includes sanitary sewer and water and surfacewater plan review

¹² 1 and 2 Lot Partitions are assessed the minimum unless public infrastructure is installed.)

¹³ Cost of Public Infrastructure including all installation costs

¹⁴ Cost of Public Infrastructure including all installation costs

¹⁵ Includes surfacewater only

¹⁶ One initial inspection, one monthly inspection and one final inspection

- iii. Additional Fee Per Acre¹⁷ \$ 310.00
- c. Inspection^{18 19} \$ 310.00
 - i. Excess Inspections See Section E

E. Excess and After-Hours Inspection Fees

- a. Excess Inspection Fee Rate per Hour: \$ 138.00
 - i. (Minimum 2 Hour Charge): \$ 275.00
- b. Excess Inspection Fee Rate per Hour (After Hours): \$ 170.00
 - i. (Minimum 2 Hour Charge): \$ 340.00

F. Connection / Hook-up / Meter Set Fees

- a. Wastewater Connection Fee/Hook-up Fee (Municipal Customers Only)²⁰ \$ 5,165.00
- b. Water Meter Set Fee

Meter size	Meter Set Fee
5/8 x 3/4"	\$ 210.00
Full 3/4"	\$ 250.00
1"	\$ 300.00
1-1/2"	\$ 675.00
2"	\$ 800.00
3"-10"	Time and Material

Requests for meter relocations will be charged at twice the meter set fee for the meter size being used in the table above.

G. System Development Charges (SDCs)

- a. Watershed Protection SDC for each Equivalent Service Unit (ESU): \$ 0.00
- b. Wastewater SDC for each Equivalent Dwelling Unit (EDU): \$ 5,165.00
- c. Water Distribution SDC for each Water Meter See Table Below

Meter Size	System Development Charge
5/8 x 3/4"	\$ 4,320.00
Full 3/4"	\$ 6,480.00
1"	\$ 10,800.00
1-1/2"	\$ 21,595.00
2"	\$ 34,555.00
3"	\$ 69,110.00
4"	\$ 107,985.00
6"	\$ 215,970.00
8"	\$ 345,550.00
10"	\$ 496,730.00

Requests for meter size upgrades will be required to pay the difference between SDC's listed in the table above.

¹⁷ Fractions of an acre count as a full acre

¹⁸ Includes surfacewater only

¹⁹ One initial inspection, one monthly inspection and one final inspection

²⁰ Applicable to municipal customers who allow new connections to municipal facilities that use District treatment services