



BOARD OF DIRECTORS
[REMOTE] REGULAR MEETING MINUTES – 6:00 P.M.
August 17, 2021

Board of Directors – Members Present via Zoom:

Paul Gornick	President
Ginny Van Loo	Secretary/Vice President
Mark Knudson	Treasurer
Susan Keil	Director
Kevin Williams	Director

Oak Lodge Water Services Staff – Present via Zoom:

Sarah Jo Chaplen	General Manager
Jason Rice	District Engineer
Aleah Binkowski-Burk	Human Resources/Payroll Manager
Gail Stevens	Finance Director
David Hawkins	Interim Plant Operations Superintendent
Jeff Page	Utility Operations Director
Brad Lyon	Field Operations Supervisor
Laural Casey	District Recorder

Consultants & Organizational Representatives – Present via Zoom:

Laura Westmeyer	Cable Huston
Jane Civiletti	Oak Lodge Governance Project Steering Committee

1. Call to Order & Meeting Facilitation Protocols

President Gornick called the meeting to order at 6:00 p.m.

General Manager Chaplen welcomed everyone and asked District Recorder Casey to facilitate a roll call. District Recorder Casey facilitated the roll call of Board members, staff, and consultants.

General Manager Chaplen also introduced Sherry French, President of the Clackamas River Water Board of Commissioners. visiting in an official capacity.

General Manager Chaplen overviewed the general protocols of a virtual meeting due to the COVID-19 pandemic.

2. Call for Public Comment

President Gornick asked District Recorder Casey if any written comments had been submitted. District Recorder Casey stated there were none.

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President Gornick asked District Recorder Casey if there were any members of the public in attendance. District Recorder Casey stated there was one.

Thelma Haggemiller commented on MapIt, a local community group, work related to the Park Avenue Plan and asked for an update on the District's efforts to become an authority.

3. Monthly Update: Oak Lodge Governance Project

Oak Lodge Governance Project (OLGP) Steering Committee member, Jane Civiletti, reported that the Committee anticipated receiving a complete governance report in September and would return to the Board with an update.

4. Consent Agenda

Items on the Consent Agenda include:

- The June Financial Report
- The July 20, 2021 regular meeting minutes, and
- An amendment to the biosolids hauling contract with Horner Enterprises, Inc.

The Board made comments and asked questions related to the items on the Consent Agenda.

Treasurer Knudson moved to approve the Consent Agenda. Secretary/Vice President Van Loo seconded. President Gornick asked District Recorder Casey to conduct a roll call vote to approve the Consent Agenda. Voting Aye: President Gornick; Secretary/Vice President Van Loo; Treasurer Knudson; Directors Keil and Williams.

MOTION CARRIED

5. Consideration of Transition to In-Person/Hybrid Public Meetings

General Manager Chaplen overviewed new legislative requirements and outlined the staff recommendation for returning to in-person meetings.

The Board provided comments regarding the current status of the pandemic and the District's commitment to public health and safety.

Treasurer Knudson moved to continue holding public meetings remotely through December 2021 and requested Staff return with an updated presentation and recommendation at the December 21, 2021 meeting. Director Keil seconded. President Gornick asked District Recorder Casey to conduct a roll call vote to approve the Consent Agenda. Voting Aye: President Gornick; Secretary/Vice President Van Loo; Treasurer Knudson; Directors Keil and Williams.

MOTION CARRIED

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6. Call for Public Comment

President Gornick asked District Recorder Casey if there were any members of the public still in attendance. District Recorder Casey confirmed there were two.

Jane Civiletti asked about the current level of the Clackamas River, particularly at the Water Treatment Plant (WTP) intake. General Manager Chaplen noted the recent high customer demand but stated the WTP was currently able to produce enough water. Utility Operations Director Page indicated the State provided updated river levels and would get the weblink to Ms. Civiletti.

7. Business from the Board

The Board provided verbal reports and asked questions related to the written reports.

Thelma thanked the Board for taking action to become an authority.

8. Departments Reports

The Board provided comments and asked questions related to water conservation messaging, revenue, and the check report.

Treasurer Knudson exited the meeting at 7:12pm

General Manager Chaplen acknowledged David Hawkins, Interim Plant Superintendent, attending his first meeting as a member of the Management Team. The Board welcomed Mr. Hawkins.

9. Adjourn Meeting

President Gornick adjourned the meeting at 7:13 p.m.

Respectfully submitted,

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Paul Gornick
President, Board of Directors

Date: 9/22/2021

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Ginny Van Loo
Secretary/Vice President, Board of Directors

Date: 9/22/2021