



**BOARD OF DIRECTORS
[REMOTE] REGULAR MEETING MINUTES – 6:00 P.M.
JANUARY 18, 2022**

Board of Directors – Members Present via Zoom:

Paul Gornick	Director
Ginny Van Loo	Director
Susan Keil	Director
Kevin Williams	Director

Oak Lodge Water Services Staff – Present via Zoom:

Sarah Jo Chaplen	General Manager
Jason Rice	District Engineer
Aleah Binkowski-Burk	Human Resources/Payroll Manager
Gail Stevens	Finance Director
David Hawkins	Interim Plant Operations Superintendent
Jeff Page	Utility Operations Director
Laural Casey	District Recorder
Alexa Morris	Outreach and Communications Specialist

Consultants & Organizational Representatives – Present via Zoom:

Tommy Brooks	Cable Huston
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1. Call to Order & Meeting Facilitation Protocols

President Gornick called the meeting to order at 6:00 p.m.

General Manager Chaplen welcomed everyone and asked District Recorder Casey to facilitate a roll call. District Recorder Casey facilitated the roll call of Board members, staff, and consultants.

General Manager Chaplen also introduced guests attending in an official capacity:

- Sherry French, President of the Clackamas River Water Board of Commissioners.

General Manager Chaplen overviewed the general protocols of a virtual meeting.

2. Call for Public Comment

President Gornick asked District Recorder Casey if any written comments had been submitted. District Recorder Casey stated there were none.

President Gornick asked District Recorder Casey if there were any members of the public in attendance. District Recorder Casey stated there was one.

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There were no comments.

3. Monthly Update: Oak Lodge Governance Project

No OLGP representatives were present.

4. Appointment of 2022 Board Officers

General Manager Chaplen overviewed the appointment process of Board officers.

Director Williams moved to appoint Director Keil as President, Director Van Loo as Secretary/Vice President, and Director Gornick as Treasurer for 2022. Director Keil seconded. Director Gornick asked District Recorder Casey to conduct a roll call vote. Voting Aye: Directors Gornick, Van Loo, Keil, and Williams.

MOTION CARRIED

Meeting facilitation was passed to President Keil.

5. Assignment of 2022 Board Liaisons

The Board assigned open liaison assignments for 2022.

President Keil asked that the assignments be revisited upon filling the vacant Board position.

6. Consent Agenda

President Keil requested the approval of the on-call contract to be removed from the Consent Agenda.

Items on the Consent Agenda included:

- The November Financial Report,
- The December 21, 2021 regular meeting minutes, and
- ~~Approval of an on-call contract for flooding alternatives analysis.~~

Director Williams moved to approve the Consent Agenda. Treasurer Gornick seconded. President Keil asked District Recorder Casey to conduct a roll call vote to approve the Consent Agenda. Voting Aye: President Keil; Secretary/Vice President Van Loo; Treasurer Gornick; Director Williams.

MOTION CARRIED

The Board asked clarifying questions regarding the on-call contract for flooding alternatives analysis.

Treasurer Gornick moved to approve the General manager to sign the proposed Task Order with David Evans and Associates Inc., a District On-Call Engineer, in an amount to not exceed \$57,132. Director

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Williams second. President Keil asked District Recorder Casey to conduct a roll call vote to approve the Consent Agenda. Voting Aye: President Keil; Secretary/Vice President Van Loo; Treasurer Gornick; Director Williams.

MOTION CARRIED

7. Business from the Board

Director Williams provided a verbal report on the recent Regional Water Providers Consortium and Clackamas River Water meetings.

8. Departments Reports

The Board asked clarifying questions and provided comments on:

- Cyber security insurance,
- Customer delinquency and service shut offs,
- Emergency Customer Assistance Program,
- Federal grants for capital projects,
- Permits,
- Recent sewer system overflows (SSOs), and
- Tertiary filters at the Sewer Treatment Plant.

9. Call for Public Comment

There was no public comment.

10. Adjourn Meeting

President Keil adjourned the meeting at 7:28 p.m.

Respectfully submitted,

DocuSigned by:

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Susan Keil
President, Board of Directors

Date: 2/16/2022

DocuSigned by:

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Ginny Van Loo
Secretary/Vice President, Board of Directors

Date: 2/17/2022