OAK LODGE WATER SERVICES DISTRICT

ORDINANCE NO. 2021-04

AN ORDINANCE REVISING THE DISTRICT'S SCHEDULE OF RATES, FEES AND OTHER CHARGES AS SHOWN IN ATTACHMENT B, UPDATING SECTION G.3 RELATED TO WATER SYSTEM DEVELOPMENT CHARGES.

WHEREAS, it is the policy and practice of the Oak Lodge Water Services District to require the discernment and recovery of certain District costs from fees and charges levied in providing District Services.

WHEREAS, the Board of Directors approved Resolution 2020-15 that approved the District's 2020 Water Master Plan. Contained within that Master Plan was a Technical Memo titled "Oak Lodge Water Services District Water SDC" (Attachment A) that has calculated an update to the District's Water System Development Charges using updated data from the 2020 Water System Master Plan.

WHEREAS, Per guidance set forth by ORS 223.304(8) the District will adjust the Water System Development Charges annually based upon Pacific Northwest Construction cost changes in the Engineering News Record Construction Cost Index as represented by the City of Seattle, Washington.

WHEREAS, Pursuant to ORS 223.304(6), The District provided notice to all interested parties at least 90 days prior to this first reading and provided documentation of its updated System Development Charge methodology at least 60 days prior to this first reading.

WHEREAS, Pursuant to ORS 198.540, this Ordinance was read at regular meetings of the Board of Directors on two different days at least six days apart and prior to the adoption thereof.

NOW, THEREFORE, THE OAK LODGE WATER SERVICES DISTRICT BOARD OF DIRECTORS HEREBY ORDAINS THE FOLLOWING:

Section 1. the District adopts amendments to the Oak Lodge Water Services District Schedule of Rate, Fees and Other Charges attached hereto as Attachment B and incorporated by reference, to be effective as of the dates specified below.

Section 2. This Ordinance was adopted by at least the affirmative vote of a majority of the members of the Board of Directors at a public meeting and was attested to by the Secretary. The Secretary of the Board of Directors is instructed to cause this Ordinance to be filed in the Records of the Oak Lodge Water Services District and to file a certified copy of this Ordinance with the County Clerk**.**

FIRST READING: December 15, 2020

SECOND READING: January 19, 2021

ADOPTED THIS 19th DAY OF JANUARY 2021.

OAK LODGE WATER SERVICES DISTRICT

By DocuSigned by: Kevin Williams BBB9E22AEC51454... Kevin Williams, President

By DocuSigned by: Paul Gornick 1620A8ECA69E4B2... Paul Gornick, Secretary/Vice President

To: Scott Duren, PE **Date:** July 2, 2020

From: Wyatt Zimbelman, Senior Analyst
Doug Gabbard, Project Manager
John Ghilarducci, Principal

RE: Oak Lodge Water Services District Water SDC

INTRODUCTION

This section describes the policy context and project scope upon which this memorandum is based.

THE ENGAGEMENT

In 2018, the Oak Lodge Water Services District (District) hired Water Systems Consulting to develop the 2018 Water Master Plan (WMP), with FCS GROUP contracted to perform the financial portion of the greater master planning effort. This report summarizes our opinion of the District's maximum defensible system development charges for the water utility, based on the demand growth projections and capital improvement plan included in the WMP.

SYSTEM DEVELOPMENT CHARGE BACKGROUND

Oregon Revised Statutes (ORS) 223.297 to 223.314 authorize local governments to establish system development charges (SDCs), one-time fees on new development paid at the time of development. SDCs are intended to recover a fair share of the cost of existing and planned facilities that provide capacity to serve future growth.

ORS 223.299 defines two types of SDCs:

- A reimbursement fee designed to recover "costs associated with capital improvements already constructed, or under construction when the fee is established, for which the local government determines that capacity exists"
- An improvement fee designed to recover "costs associated with capital improvements to be constructed"

ORS 223.304(1) states, in part, that a reimbursement fee must be based on "the value of unused capacity available to future system users or the cost of existing facilities" and must account for prior contributions by existing users and any gifted or grant-funded facilities. The calculation must "promote the objective of future system users contributing no more than an equitable share to the cost of existing facilities." A reimbursement fee may be spent on any capital improvement related to the system for which it is being charged (whether cash-financed or debt-financed) and on the costs of compliance with Oregon's SDC law.

ORS 223.304(2) states, in part, that an improvement fee must be calculated to include only the cost of projected capital improvements needed to increase system capacity for future users. In other words, the cost of planned projects that correct existing deficiencies or do not otherwise increase

capacity for future users may not be included in the improvement fee calculation. An improvement fee may be spent only on capital improvements (or portions thereof) that increase the capacity of the system for which it is being charged (whether cash-financed or debt-financed) and on the costs of compliance with Oregon's SDC law.

SDC CALCULATION

This section provides our detailed calculations of the maximum defensible water SDC.

CALCULATION OVERVIEW

In general, SDCs are calculated by adding a reimbursement fee component and an improvement fee component—both with potential adjustments. Each component is calculated by dividing the eligible cost by growth in units of demand. The unit of demand becomes the basis of the charge. **Exhibit 1** shows this calculation in equation format:

Exhibit 1: SDC Equation

$$\frac{\text{Eligible costs of available capacity in existing facilities}}{\text{Units of growth in demand}} + \frac{\text{Eligible costs of capacity-increasing capital improvements}}{\text{Units of growth in demand}} = \text{SDC per unit of growth in demand}$$

Reimbursement Fee

The reimbursement fee is the cost of available capacity per unit of growth that such available capacity will serve. In order for a reimbursement fee to be calculated, unused capacity must be available to serve future growth. For facility types that do not have available capacity, no reimbursement fee may be calculated.

Improvement Fee

The improvement fee is the cost of planned capacity-increasing capital projects per unit of growth that those projects will serve. In reality, the capacity added by many projects serves a dual purpose of both meeting existing demand and serving future growth. To compute a compliant improvement fee, growth-related costs must be isolated, and costs related to meeting current demand must be excluded.

We have used the incremental approach to allocate costs to the improvement fee basis, based on data provided by the District's consulting engineer.

Adjustments

Fund Balance

All accumulated SDC revenue currently available in fund balance is also deducted from its corresponding cost basis. This practice prevents a jurisdiction from double charging for projects that were in the previous methodology's improvement fee cost basis but have not yet been constructed.

The District's practice is to use SDC revenue as the first source of funding for capital projects, and capital expenditures exceeded SDC revenues in both 2018 and 2019. Therefore, the District believes there is no unspent water SDC revenue, and we have not calculated an adjustment.

Compliance Costs

ORS 223.307(5) authorizes the expenditure of SDCs for "the costs of complying with the provisions of ORS 223.297 to 223.314, including the costs of developing system development charge methodologies and providing an annual accounting of system development charge expenditures." To avoid spending monies for compliance that might otherwise have been spent on growth-related projects, this report includes an estimate of compliance costs in the SDC calculation.

GROWTH

The growth calculation is the basis by which an SDC is charged. Growth for each system is measured in units that most directly reflect the source of demand. For water SDCs, the most applicable and administratively feasible unit of growth is the meter capacity equivalent (MCE). For the District, one MCE equals the flow capacity of a 5/8" x 3/4" water meter.

Current Demand

According to the District's records, the water utility had 8,777 customer accounts in 2017. Table 4-1 of the WMP provides the District's projected population growth from 2017 to 2022, which was used to project customer accounts for 2020. Applying the MCE flow factors provided by the American Water Works Association (AWWA), the District has 8,877 customer accounts in 2020 with a combined flow capacity of 13,634 MCEs, as shown in **Exhibit 2**:

Exhibit 2: Estimated 2020 Customer Data

Meter Size	2020 Accounts	MCE Factors	2020 MCEs
5/8"	8,342	1.0	8,342
3/4"	21	1.5	31
1"	224	2.5	560
1 1/2"	123	5.0	613
2"	91	8.0	732
3"	10	16.0	163
4"	21	25.0	529
6"	33	50.0	1,669
8"	10	80.0	762
10"	2	115.0	233
Total	**8,877**		**13,634**

Future Demand

Table 4-1 of the District's WMP includes a population growth forecast for the utility through 2037. Assuming that the distribution of meter sizes remains unchanged, and therefore MCEs increase in proportion to population growth, the District will serve 14,272 MCEs in 2037. The growth from 13,634 MCEs in 2020 to 14,272 MCEs in 2037 (i.e., 638 MCEs) is the denominator in the SDC equation (**Exhibit 3**).

Exhibit 3: Customer Growth

Growth Unit	2020	2037	Growth (2020-2037)	Growth Share
Meter Capacity Equivalents	13,634	14,272	638	4.5%

Any estimate of future demand involves uncertainty. Fortunately, the accuracy of this estimate is less important than its derivation from the same process that produced the project list described later. In other words, the defensibility the SDC rests more on the consistency of the growth estimate with the project list than with the accuracy of the growth estimate.

REIMBURSEMENT FEE COST BASIS

The reimbursement fee is the eligible cost of available capacity per unit of growth that such available capacity will serve. Calculation of the reimbursement fee begins with the historical cost of assets or recently completed projects that have unused capacity to serve future users. For each asset or project, the eligible cost is the cost portion of the asset or project that is available to serve future users.

To avoid charging future development for facilities provided at no cost to the District or its ratepayers, the reimbursement fee cost basis must be reduced by any grants or contributions used to fund the assets or projects included in the cost basis. Furthermore, unless a reimbursement fee will be specifically used to pay debt service, the reimbursement fee cost basis should be reduced by any outstanding debt related to the assets or projects included in the cost basis to avoid double charging for assets paid for by debt service in the rates.

The District's records list $17,586,255 in water fixed assets. We allocated these assets to six categories based on the function of each asset:

- Storage
- Pumping
- Water mains
- Meters and services
- Fire
- General plant

Of these six categories, storage, pumping, and water mains were determined to have available capacity for future users of the system.

Storage

The cost of unused capacity in storage facilities is $2,843,023. The detailed calculation of storage capacity is shown in **Exhibit 4**:

Exhibit 4: Storage Capacity

Storage Facility	Existing Storage	Required Storage	Excess Capacity	% Excess Capacity	Facility Cost	Eligible Cost
Valley View	10.0 MG	6.6 MG	3.4 MG	33.9%	$ 2,428,539	$ 823,275
View Acres	5.6 MG	2.7 MG	2.9 MG	51.3%	$ 3,940,973	$ 2,019,749
Total	**15.6 MG**	**9.3 MG**	**6.3 MG**	**44.6%**	**$ 6,369,512**	**$ 2,843,023**

Pumping

The cost of unused capacity in pumping facilities is $277,156. The detailed calculation of pumping capacity is shown in **Exhibit 5**:

Exhibit 5: Pumping Capacity

Pumping Facility	Firm Capacity	Required Capacity	Excess Capacity	% Excess Capacity	Facility Cost	Eligible Cost
Valley View	2,200 gpm	1,154 gpm	1,046 gpm	47.5%	$ 550,279	$ 261,633
View Acres	1,850 gpm	1,582 gpm	268 gpm	14.5%	$ 107,154	$ 15,523
Total	**4,050 gpm**	**2,736 gpm**	**1,314 gpm**	**42.2%**	**$ 657,433**	**$ 277,156**

Water Mains

Chapter 5.2.1 of the WMP indicates that the District's distribution system has no pressure deficiencies at service connections within the District's service area under future peak hour demands. Because the system is sufficient to serve future demands, the capacity share of the District's water mains is estimated to be equal to the District's growth share of 4.5 percent. By "growth share," we mean that portion of total future demand that will be new.

Reimbursement Fee Cost Calculation

The reimbursement fee cost basis is calculated by multiplying the capacity share of each asset category by the original cost asset value of that category. The detailed calculation is shown in **Exhibit 6:**

Exhibit 6: Reimbursement Fee Cost Basis

Asset Category	Original Cost	Less: Debt Principal	Net Asset Value	Available Capacity	Eligible Cost
Water Mains	$ 7,717,967	$ -	$ 7,717,967	4.5%	$ 345,227
Storage	6,369,512	-	6,369,512	44.6%	2,843,023
Pumping	657,434	-	657,434	42.2%	277,156
Meters & Services	461,838	(1,320,000)	-	0.0%	-
Fire	47,321	-	47,321	0.0%	-
General Plant	2,332,182	-	2,332,182	0.0%	-
Total	**$ 17,586,255**	**$ (1,320,000)**	**$ 17,124,417**	**20.2%**	**$ 3,465,406**

IMPROVEMENT FEE COST BASIS

An improvement fee is the eligible cost of planned projects per unit of growth that such projects will serve. The improvement fee cost basis is based on a specific list of planned capacity-increasing capital improvements. The portion of each project that can be included in the improvement fee cost basis is determined by the extent to which each new project creates capacity for future users. **Exhibit 7** shows how a total project cost of $24,050,600 reduces to an eligible cost of $3,219,594.

Exhibit 7: Improvement Fee Cost Basis

ID	Description	Project Cost	SDC Eligible	SDC Eligible Portion of Costs	Timing
C-1	SE Aldercrest Road	$ 885,500	9.7%	$ 85,919	Year 1-3
F-1	SE 28th Avenue, SE Lakewood Drive, Kellogg Lake Apartments	1,099,000	18.3%	201,650	Year 1-3
F-2	SE River Road	3,143,500	19.6%	614,781	Year 4-9
C-2	SE Lisa Lane	67,500	33.0%	22,291	Year 4-9
F-3	SE Vista Sunrise Court	116,400	9.8%	11,361	Year 4-9
C-3	SE Marcia Court	109,700	32.2%	35,295	Year 4-9
F-4	Jennings Avenue, Emerald Drive, Colina Vista Avenue, Clayson Ave	1,453,900	8.6%	125,399	Year 4-9
C-4	SE Ranstad Court and SE Cinderella Court	195,300	28.9%	56,472	Year 4-9
F-5	Alderway Avenue	323,800	33.9%	109,898	Year 10+
C-5	Oatfield	3,169,400	7.9%	249,947	Year 4-9
F-6	View Acres Road	530,600	11.4%	60,498	Year 10+
C-6	Round Oaks Court	56,900	6.4%	3,636	Year 10+
F-7	Old Orchard Court, SE Meldrum Avenue	593,800	15.6%	92,670	Year 10+
F-8	SE Hull Avenue	1,173,800	13.8%	161,414	Year 10+
F-9	McLoughlin Boulevard	1,557,400	9.9%	154,939	Year 10+
F-10	McLoughlin Boulevard	1,021,400	13.4%	136,619	Year 10+
F-11	River Road	240,100	9.2%	22,154	Year 10+
F-12	Harold Avenue, Derry Lane, and Gordon Street	392,000	8.8%	34,368	Year 10+
F-13	McLoughlin Boulevard	73,700	22.2%	16,342	Year 10+
F-14	McLoughlin Boulevard	103,500	39.0%	40,339	Year 10+
F-15	McLoughlin Boulevard, Glen Echo Avenue, River Road	494,600	9.0%	44,593	Year 10+
F-16	Vineyard Road, Vineyard Lane, commercial parking lot, Kens Cour	1,031,800	20.2%	208,541	Year 10+
F-17	Austin Street and Sandra Avenue and Roethe Road	509,600	8.1%	41,184	Year 10+
F-18	SE Roethe Road	266,300	9.1%	24,143	Year 10+
F-19	River Road, Oak Grove Boulevard	51,400	13.0%	6,701	Year 10+
F-20	SE Maple Street	86,900	9.8%	8,521	Year 10+
F-21	Vineyard Road	127,700	7.8%	9,941	Year 10+
F-22	SE River Drive	291,400	9.6%	27,835	Year 10+
F-23	Poplar Place	884,200	11.4%	100,695	Year 10+
F-24	River Forest Road, River Forest Drive, River Forest Court (loop)	911,100	9.5%	86,203	Year 10+
F-25	Cottonwood Court	278,700	9.8%	27,409	Year 10+
F-26	Cedar Avenue	362,800	8.9%	32,379	Year 10+
F-27	Thornton Drive	307,300	33.4%	102,708	Year 10+
F-28	SE Diamond Lane	99,300	32.1%	31,839	Year 10+
F-29	SE Sierra Vista Drive	453,300	9.4%	42,605	Year 10+
F-30	SE Britton Avenue	147,200	22.2%	32,694	Year 10+
F-31	Raintree Court	155,200	9.9%	15,338	Year 10+
F-32	Walta Vista Drive	149,600	10.2%	15,196	Year 10+
F-33	SE Torbank Road and SE Lindenbrook Court	409,300	8.3%	33,800	Year 10+
F-34	McLoughlin Boulevard	43,000	7.3%	3,124	Year 10+
F-35	SE Evergreen Street	56,900	43.3%	24,650	Year 10+
F-36	SE McLoughlin Blvd	32,300	23.8%	7,690	Year 10+
F-37	SE McLoughlin Blvd and Holly Ave	593,500	9.4%	55,812	Year 10+
	Total	***$ 24,050,600***		***$ 3,219,594***	

COMPLIANCE COSTS

Compliance costs are the sum of SDC methodology updates and annual administrative costs. In consultation with District staff, we estimate compliance costs at 1.3 percent of the combined reimbursement fee and improvement fee cost bases.

SDC FUND BALANCE

The District has advised us that it holds no unspent water SDC revenue. Had a fund balance existed, we would have deducted it from the SDC cost basis to avoid double-charging development.

CALCULATED SDC

Dividing the sum of the net cost bases by the projected growth results in the calculated SDC per MCE, as shown in **Exhibit 8**:

Exhibit 8: Water SDC per MCE

Reimbursement Fee Cost Basis	
Reimbursement Fee Cost Basis	$3,465,406
Growth to End of Planning Period	*638 MCEs*
Reimbursement Fee	**$5,428**
Improvement Fee Cost Basis	
Improvement Fee Cost Basis	$3,219,594
Growth to End of Planning Period	*638 MCEs*
Improvement Fee	**$5,043**
Total System Development Charge	
Reimbursement Fee	$5,428
Improvement Fee	$5,043
Compliance Fee (1.3%)	$137
Total System Development Charge per MCE	**$10,608**

SCHEDULE OF SDCS

In order to impose water SDCs on an individual property, the number of MCEs is determined by the size of the property's water meter. The MCE calculation used is based on AWWA flow factors as shown in **Exhibit 9** where one MCE is a 5/8" x 3/4" meter.

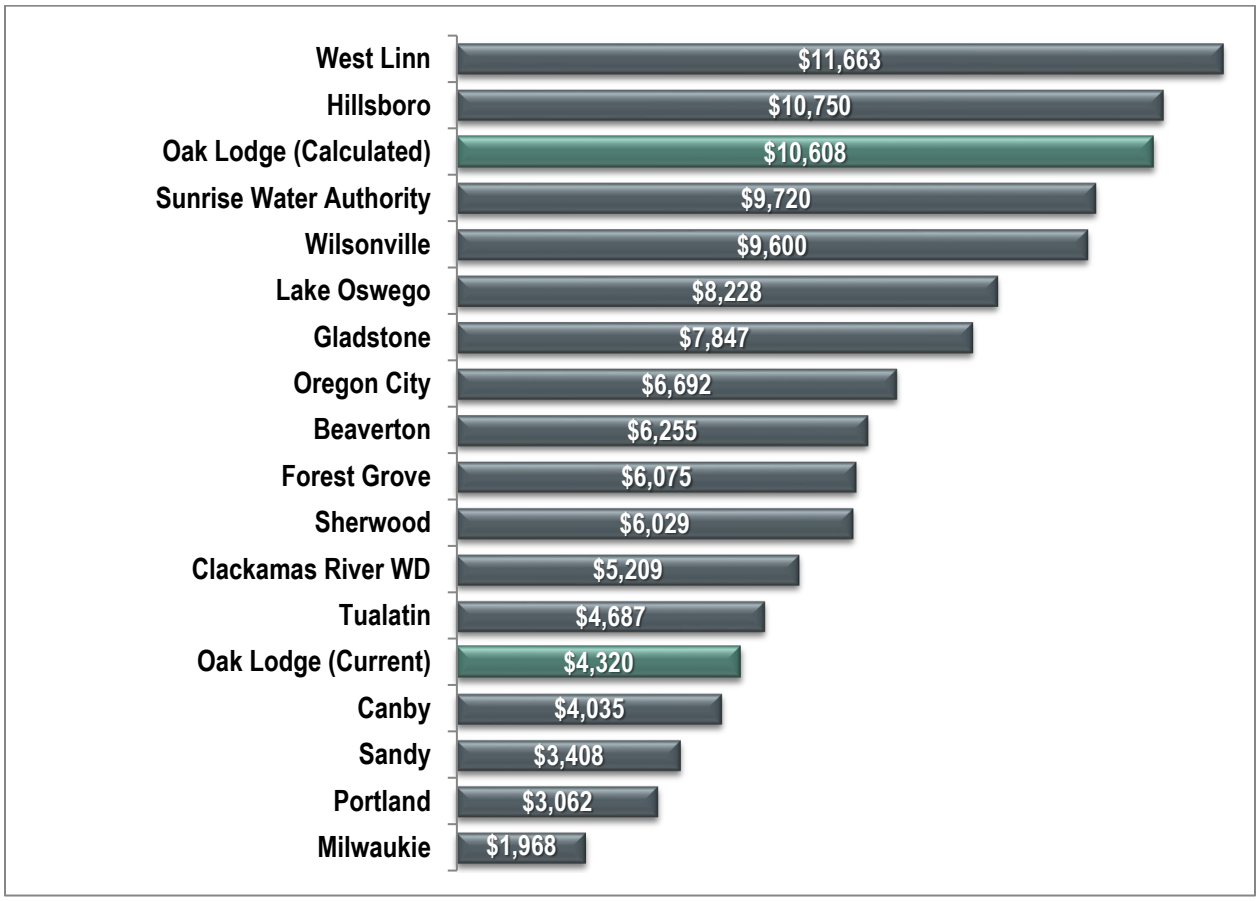
Exhibit 9: Water SDC Schedule

Meter Size	Flow Factor	Calculated SDC	Current SDC	Change
5/8" x 3/4"	1.0	$10,608	$4,320	+$6,288
3/4"	1.5	$15,912	$6,480	+$9,432
1"	2.5	$26,521	$10,800	+$15,721
1 1/2"	5.0	$53,042	$21,595	+$31,447
2"	8.0	$84,867	$34,555	+$50,312
3"	16.0	$169,733	$69,110	+$100,623
4"	25.0	$265,208	$107,985	+$157,223
6"	50.0	$530,416	$215,970	+$314,446
8"	80.0	$848,666	$345,550	+$503,116
10"	115.0	$1,219,958	$496,730	+$723,228

COMPARISONS

Exhibit 10 shows how the District's current and calculated 5/8" x 3/4" water SDCs compare with SDCs adopted by other water utilities.

Exhibit 10: Regional Comparison



SDC IMPLEMENTATION

FUNDING PLAN

The SDCs calculated in this report represent our opinion of the maximum water SDCs that the District can legally charge. However, even if the District imposes the full, calculated charge, the SDC will generate only 28 percent of the funds needed to complete the full project list, as shown in **Exhibit 11**.

Exhibit 11: Funding Plan

Capital Funding Plan	$	%
Requirements		
Capital Improvement Plan	$ 24,050,600	99.6%
Compliance Costs	87,406	0.4%
Total Requirements	**$ 24,138,006**	**100.0%**
Resources		
System Development Charges	$ 6,767,904	28.0%
Other District Resources	17,370,102	72.0%
Total Resources	**$ 24,138,006**	**100.0%**

The District is under no legal obligation to impose the full, calculated SDC. However, the District should be aware that any discounting or phase-in period that reduces SDC revenue will increase the funding requirement from other resources.

CREDITS

A credit is a reduction in the amount of the SDC for a specific development. ORS 223.304 requires that SDC credits be issued for the construction of a qualified public improvement which is: required as a condition of development approval; identified in the District's adopted SDC project list; and either "not located on or contiguous to property that is the subject of development approval," or located "on or contiguous to such property and is required to be built larger or with greater capacity than is necessary for the particular development project . . ."

Additionally, a credit must be granted "only for the cost of that portion of an improvement which exceeds the minimum standard facility size or capacity needed to serve" the particular project up to the amount of the improvement fee. For multi-phase projects, any "excess credit may be applied against SDCs that accrue in subsequent phases of the original development project."

INDEXING

Oregon law (ORS 223.304) also allows for the periodic indexing of SDCs for inflation, as long as the index used is:

> (A) A relevant measurement of the average change in prices or costs over an identified time period for materials, labor, real property or a combination of the three;
> (B) Published by a recognized organization or agency that produces the index or data source for reasons that are independent of the system development charge methodology; and
> (C) Incorporated as part of the established methodology or identified and adopted in a separate ordinance, resolution or order.

We recommend that the District index its charges to the *Engineering News Record* Construction Cost Index for the City of Seattle and adjust its charges annually. There is no comparable Oregon-specific index.

Oak Lodge Water Services District
Schedule of Rates, Fees, and Other Charges

Effective February 19, 2021

Effective 2/19/2021

A. Rates/Service Charges

1. Water Service

a. Residential Service

i. Rate per hundred cubic feet of water (CCF) per **billing cycle** (2 months)

	Usage Bracket	Rate
Block 1 (Lifeline)	1-10 CCF	$ 1.22
Block 2 (Main)	11-50 CCF	$ 1.65
Block 3 (Conservation)	51+ CCF	$ 1.94

ii. Fixed rate per meter size per **billing cycle** (2 months)

	Meter Size	Rate
20 gallons per minute (GPM)	5/8" x 3/4"	$ 37.14
30 gallons per minute (GPM)	Full 3/4"	$ 55.70

b. Large Residential, Commercial, and Industrial Service

i. Rate per hundred cubic feet of water (CCF) per **month**

	Usage Bracket	Rate
All services	All usage	$ 1.72

ii. Fixed rate per meter size per **month**

Meter Size	Rate
1"	$ 32.68
1.5"	$ 56.29
2"	$ 83.34
3"	$ 157.66
4"	$ 247.76
6"	$ 472.99
8"	$ 765.78
10"	$ 1,081.07

c. Fire Line Service

i. Fixed rate per meter size per **month**

Meter Size	Rate
3/4"	$ 18.56
1"	$ 25.90
1.5"	$ 37.14
2"	$ 51.77
3"	$ 88.98
4"	$ 135.15
6"	$ 252.21
8"	$ 382.89
10"	$ 549.56

ii. Rate per hundred cubic feet of water (CCF)

	Usage Bracket	Rate
Block A	1 CCF	Fixed rate/meter
Block B	2+ CCF	$ 1.72

d. Water Service Backflow Assembly Testing Program

i. Fixed rate per device per **year**

Device Size	Fee
0.5" - 2"	$ 22.00
2.5"-4"	$ 32.00
6"-12"	$ 42.00

ii. Administration Late Fee — $ 25.00

iii. Confined Space Entry Charge per Vault (applies to devices in vaults) — $ 25.00

iv. Confined Space Pumping Charge per Minute (applies to vaults filled with water) — $ 0.84

v. Repairs and/or Replacements performed by District's Contractor

Contracted parts and labor — Actual cost

2. Wastewater Collection and Treatment

a. Fixed rate per Equivalent Dwelling Unit (EDU) per **month** — $ 40.97

b. Rate per hundred cubic feet (CCF) of average winter water consumption per **month** — $ 2.37

3. Watershed Protection

a. Fixed rate per Equivalent Service Unit (ESU) per **month** — $ 9.51

b. Stormwater Facility Maintenance Surcharge per ESU per **month** — $ 4.75

ORD PG #15

Oak Lodge Water Services District
Schedule of Rates, Fees, and Other Charges

Effective February 19, 2021

			Effective 2/19/2021
4.	**Administration**		
a.	Interest penalty on delinquent utility billing service charges		12.00%
b.	NSF check/payment fee	$	25.00
c.	Water service disconnect notification (Red Tag) fee	$	7.00
d.	Water service disconnect fee (for nonpayment)	$	25.00
e.	After Hours turn on fee	$	100.00
f.	Hydrant meter deposit	$	3,000.00
	Water usage will be billed against the meter deposit and any remaining balance will be returned to the user		
g.	Hydrant use permit	$	50.00
h.	Title search fee	$	25.00
i.	Lock replacement fee - if lock is cut on meter	$	125.00
j.	Public Record Requests		
i.	Photocopies per page/side		VARIOUS
	Letter (8.5x11)		
	- Black and White Copies	$	0.25
	- Color Copies	$	0.50
	Legal (8.5x14)		
	- Black and White Copies	$	0.35
	- Color Copies	$	1.00
	Tabloid (11x17)		
	- Black and White Copies	$	0.50
	- Color Copies	$	1.50
	Large Format (Larger than 11x17)		Based on Size and Complexity
ii.	Electronic Copies		
	Flash Drive (up to 32 GB)	$	10.00
iii.	Archive Retrieval Fees		
	Base Charge per Trip	$	75.00
	Charge per Box	$	5.00
iv.	Record Research & Processing		
	Staff time up to 30 minutes		No Cost
	Staff time over 30 minutes in half hour increments		Labor Rate

B. **<u>Fats, Oils, Grease Program Fees</u>**

1.	Wastewater Collection System Line Maintenance Fees		
a.	Utiliity Worker Labor Rate per Hour	$	94.00
b.	Utility Truck Rate per Truck per Hour	$	30.00
c.	Hydro Cleaner Rate per Truck per Hour	$	85.00
d.	Vactor Rate per Truck per Hour	$	120.00
e.	CCTV Van Rate per Truck per Hour	$	200.00

C. **<u>Industrial Wastewater Pretreatment Program Fees</u>**

1.	Wastewater Discharge Permit Application and Review Fee		
a.	Upon issuance	$	1,500.00
b.	Upon each anniversary date of permit issuance	$	1,500.00
2.	Significant Industrial User Fee (DEQ Pass-through)		
a.	Upon issuance	$	537.00
b.	Upon each anniversary date of permit issuance	$	537.00
3.	Monitoring and Inspection Fee	$	150.00
a.	Laboratory costs		Actual cost
4.	Accidential Discharge Fee	$	850.00
5.	Industrial Pretreatment Permit Appeal Fee	$	2,000.00

ORD PG #16

Oak Lodge Water Services District
Schedule of Rates, Fees, and Other Charges

Effective February 19, 2021

				Effective 2/19/2021
D.	**Permit and Development Review Fees**			
1.	Utility Connection Permit			
	a. Plan Review (per EDU or ESU)			$ 200.00
	b. Initial Inspection - water and sewer only			$ 310.00
	c. Additional Inspections - water and sewer only			Per Section E
2.	Site Development Permit			
	a. Plan Review - greater of		minimum	$ 955.00
	or			2.5% of Engineer's Estimate
	or			$200 per EDU or ESU
	b. Initial Inspection - Water and Wastewater - greater of		minimum	$ 500.00
	or			2.5% of Engineer's Estimate
	c. Additional Inspections - Water and Wastewater			Per Section E
	d. Initial Inspection - Surface Water - greater of		minimum	$ 500.00
	or			2.5% of Engineer's Estimate
	e. Additional Inspections - Surface Water			Per Section E
3.	Post-Approval Plan Review and/or Design Review (Modifications to Approved Plans)			
	a. Plan Review (minimum)			50% of original plan review fee
4.	Erosion Prevention and Sediment Control (less than one acre)			
	a. Plan Review			$ 200.00
	b. Surface Water Inspection (one initial, one monthly, and one final)			
	i. 1200 CN (lots or projects with disturbance areas 1-5 acres)			$ 310.00
	ii. Plan Review Minimum Base Fee for 1 acre			$ 460.00
	iii. Additional fee per acre			$ 310.00
	c. Initial Inspection - other			$ 310.00
	d. Additional Inspection - other			Per Section E
E.	**Additional and After-Hours Inspections**			
1.	Additional Inspection Fee Rate per Hour			$ 138.00
	Minimum two hour charge			$ 275.00
2.	Additional Inspection Fee Rate per Hour - After Hours			$ 170.00
	Minimum two hour charge			$ 340.00
F.	**Connection/Hook-up/Meter Set Fees**			
1.	Wastewater Connection Fee/Hook-up Fee (Municipal Customers Only)			$ 5,165.00
2.	Water Meter Set Fee	**Meter Size**		**Meter Set Fee**
		5/8"x3/4"		$ 454.00
		Full 3/4"		$ 454.00
		1"		$ 569.00
		1.5"		$ 1,016.00
		2"		$ 1,116.00
		3"-10"		Actual cost
3.	Tapping Fee	**Tap Size**		**Tapping Fee**
		3/4"		$ 320.00
		1"		$ 340.00
		1.5" and 2"		$ 810.00
		3" - 10"		Approved Contractor

ORD PG #17

Oak Lodge Water Services District
Schedule of Rates, Fees, and Other Charges

Effective February 19, 2021

		Effective 2/19/2021
4.	Request for Meter Relocations	Two times Meter Set Fee

G. **System Development Charges (SDC)**

1.	Watershed Protection SDC per ESU		$ -
2.	Wastewater SDC per EDU		$ 5,165.00
3.	Water Distribution SDC per water meter	**Meter Size**	**SDC**
		5/8"x3/4"	$ 10,608.00
		Full 3/4"	$ 15,912.00
		1"	$ 26,521.00
		1.5"	$ 53,042.00
		2"	$ 84,867.00
		3"	$ 169,733.00
		4"	$ 265,208.00
		6"	$ 530,416.00
		8"	$ 848,666.00
		10"	$ 1,219,958.00
4.	Requests for meter size upgrades		Diff in SDC's as listed

ORD PG #18