

OAK LODGE WATER SERVICES DISTRICT

RESOLUTION NO. 2021-05

A RESOLUTION ADOPTING THE FISCAL YEAR 2022 SCHEDULE OF RATES, FEES, AND OTHER CHARGES FOR THE OAK LODGE WATER SERVICES DISTRICT WITH AN EFFECTIVE DATE OF JULY 1, 2021.

WHEREAS, the Board of Directors for the Oak Lodge Water Services District (the "District") establishes and adopts rates, fees, and other charges for the District, for use of the District's water distribution system, sanitary sewer system, surface water management, and other services provided by the District; and

WHEREAS, the Board of Directors finds it necessary and proper to routinely review and from time to time revise such rates, fees, and other charges based on the cost of service and recommendations from the District's professional staff; and

WHEREAS, the Board of Directors finds it useful to make necessary revisions and adopt a master schedule of the rates, fees, and other charges on an annual basis around the start of each fiscal year so that District customers and staff have the updated rates, fees, and other charges readily available; and

WHEREAS, pursuant to ORS 261.312 and ORS 294.160, on June 15, 2021, the Board of Directors held a public meeting which included a duly noticed public hearing to consider the proposed increase in rates, fees, and other charges, where the public was invited and provided an opportunity to comment; and

WHEREAS, the Board of Directors now wishes to adopt the rates, fees, and other charges as set forth in this Resolution to take effect beginning July 1, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE OAK LODGE WATER SERVICES DISTRICT BOARD OF DIRECTORS:

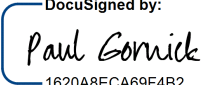
Section 1. The Board of Directors hereby adopts the Rates, Fees, and Other Charges Schedule as set forth in **Exhibit A**, attached hereto and by this reference incorporated herein.

Section 2. The Rates, Fees, and Other Charges Schedule shall take effect beginning on July 1, 2021. Until such date the District's most recently adopted rates, fees, and other charges shall remain in full force and effect.

Section 3. This Resolution supersedes and replaces any and all previously adopted resolutions regarding rates, fees, and other charges for District services.

INTRODUCED AND ADOPTED THIS 15th DAY OF JUNE 2021.

OAK LODGE WATER SERVICES DISTRICT

By 
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Paul Gornick, President

By 
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Ginny Van Loo, Secretary/Vice President

Oak Lodge Water Services District Schedule of Rates, Fees and Other Charges

**Effective
7/1/2021**

A. Rates/Service Charges

1. Water Service

a. Residential Service

	<u>Usage Bracket</u>	<u>Rate</u>
i. Consumption Rate per hundred cubic feet of water (CCF) per billing cycle (2 months)		
Tier 1 (Lifeline)	1-10 CCF	\$ 1.20
Tier 2 (Main)	11-50 CCF	\$ 1.61
Tier 3 (Conservation)	51+ CCF	\$ 1.90
ii. Fixed rate per meter size per	<u>Meter Size</u>	<u>Rate</u>
20 gallons per minute (GPM) - per month	5/8" x 3/4"	\$ 18.14
or per billing cycle		\$ 36.28
30 gallons per minute (GPM) - per month	Full 3/4"	\$ 27.20
or per billing cycle		\$ 54.40

b. Large Residential, Commercial, and Industrial Service

	<u>Usage Bracket</u>	<u>Rate</u>
i. Rate per hundred cubic feet of water (CCF) per month		
All services	All usage	\$ 1.68
ii. Fixed rate per meter size per month	<u>Meter Size</u>	<u>Rate</u>
	1"	\$ 31.91
	1.5"	\$ 54.98
	2"	\$ 81.39
	3"	\$ 153.98
	4"	\$ 241.97
	6"	\$ 461.94
	8"	\$ 747.88
	10"	\$ 1,055.81

c. Fire Line Service

	<u>Meter Size</u>	<u>Rate</u>
i. Fixed rate per meter size per month		
	1"	\$ 25.29
	1.5"	\$ 36.28
	2"	\$ 50.56
	3"	\$ 86.90
	4"	\$ 131.99
	6"	\$ 246.32
	8"	\$ 373.95
	10"	\$ 536.71
ii. Rate per hundred cubic feet of water (CCF)	<u>Usage Bracket</u>	<u>Rate</u>
Tier 1	1 CCF	1.c.i. Fixed rate per meter
Tier 2	2+ CCF	\$ 1.68

d. Water Service Voluntary Backflow Assembly Testing Program

	<u>Device Size</u>	<u>Rate</u>
i. Fixed rate per device per year		
	0.5" - 2.0"	\$ 22.00
	2.5" - 4.0"	\$ 32.00
	6.0" - 12.0"	\$ 42.00
ii. Administrative Late Fee		\$ 25.00
iii. Confined Space Entry Charge per Vault (applies to devices in vaults)		\$ 25.00
iv. Confined Space Pumping Charge per Minute (applies to vaults filled with water)		\$ 0.84
v. Repairs and/or Replacements performed by District's Contractor		
Contracted parts and labor		Actual cost

Oak Lodge Water Services District Schedule of Rates, Fees and Other Charges

	Effective 7/1/2021
2. Wastewater Collection and Treatment	
a. Fixed rate per Equivalent Dwelling Unit (EDU) per month	\$ 40.69
b. Rate per hundred cubic feet (CCF) of average winter water consumption per month	\$ 2.31
3. Watershed Protection	
a. Fixed rate per Equivalent Service Unit (ESU) per month	\$ 9.65
b. Stormwater Facility Maintenance Surcharge per ESU per month	\$ 4.82
4. Administration	
a. Interest penalty on delinquent utility billing service charges	12%
b. NSF check/payment fee	\$ 25.00
c. Water service disconnect notification (Red Tag) fee	\$ 7.00
d. Water service disconnect fee (for nonpayment)	\$ 50.00
e. After Hours turn on fee	\$ 180.00
f. Hydrant meter deposit	\$ 3,000.00
Water usage will be charged against the meter deposit and any remaining balance will be returned to the contractor	
g. Hydrant use permit	\$ 50.00
h. Title search fee	\$ 25.00
i. Lock Cut Fee - Off and Locked is cut by other than District	\$ 125.00
j. Third-party collection agency	Actual Cost
k. Public Record Requests	
i. Photocopies per page/side	Various
Letter (8.5x11)	
- Black and White Copies	\$ 0.25
- Color Copies	\$ 0.50
Legal (8.5x14)	
- Black and White Copies	\$ 0.35
- Color Copies	\$ 1.00
Tabloid (11x17)	
- Black and White Copies	\$ 0.50
- Color Copies	\$ 1.50
Large Format (Larger than 11x17)	Based on Size and Complexity
ii. Electronic Copies	
Flash Drive (up to 32 GB)	\$ 10.00
iii. Archive Retrieval Fees	
Base Charge per Trip	\$ 75.00
Charge per Box	\$ 5.00
iv. Record Research & Processing	
Staff time up to 30 minutes	No Cost
Staff time over 30 minutes in hour increments	\$ 25.00
B. Fats, Oils, Grease Program Fees	
1. Wastewater Collection System Line Maintenance Fees	
a. Utility Worker Labor Rate per Hour	\$ 94.00
b. Utility Truck Rate per Truck per Hour	\$ 30.00
c. Hydro Cleaner Rate per Truck per Hour	\$ 85.00
d. Vactor Rate per Truck per Hour	\$ 120.00
e. CCTV Van Rate per Truck per Hour	\$ 200.00

Oak Lodge Water Services District Schedule of Rates, Fees and Other Charges

**Effective
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C. Industrial Wastewater Pretreatment Program Fees

1.	Wastewater Discharge Permit Application and Review Fee		
	a. Upon issuance	\$	1,500.00
	b. Upon each anniversary date of permit issuance	\$	1,500.00
2.	Significant Industrial User Fee (DEQ Pass-through)		
	a. Upon issuance		Actual Cost
	b. Upon each anniversary date of permit issuance		Actual Cost
3.	Monitoring and Inspection Fee	\$	150.00
	a. Laboratory costs		Actual Cost
4.	Accidental Discharge Fee	\$	850.00
5.	Industrial Pretreatment Permit Appeal Fee	\$	2,000.00

D. Permit and Development Review Fees

1.	Utility Connection Permit		
	a. Plan Review (per EDU or ESU)	\$	200.00
	b. Initial Inspection - water and sewer only	\$	310.00
	c. Additional Inspections - water and sewer only		Per Section E
2.	Site Development Permit		
	a. Plan Review - greater of	\$	955.00
	i.		
	ii. or		2.5% of Engineer's Estimate
	iii. or		\$200 per EDU or ESU
	b. Initial Inspection - Water and Wastewater - greater of	\$	500.00
	or		2.5% of Engineer's Estimate
	c. Additional Inspections - Water and Wastewater		Per Section E
	d. Initial Inspection - Surface Water	\$	500.00
	or		2.5% of Engineer's Estimate
	e. Additional Inspections - Surface Water		Per Section E
3.	Post-Approval Plan Review and/or Design Review (Modifications to Approved Plans)		50% of original plan review fee
	a. Plan Review (minimum)		
4.	Erosion Prevention and Sediment Control (less than one acre)		
	a. Plan Review	\$	200.00
	b. Surface Water Inspection (one initial, one monthly, and one final)		
	i. 1200 CN (lots or projects with disturbance areas 1-5 acres)	\$	310.00
	ii. Plan Review Minimum Base Fee for 1 acre	\$	460.00
	iii. Additional fee per acre	\$	310.00
	c. Initial Inspection - other	\$	310.00
	d. Additional Inspection - other		Per Section E

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E. Additional and After-Hours Inspections

1. Additional Inspection Fee Rate per Hour	\$	137.50
Minimum two hour charge	\$	275.00
2. Additional Inspection Fee Rate per Hour - After Hours	\$	170.00
Minimum two hour charge	\$	340.00

F. Connection/Hook-up/Meter Set Fees

1. Wastewater Connection Fee/Hook-up Fee (Municipal Customers Only)	\$	5,165.00
2. Water Service Installation Fee		
Includes tapping, service line and fittings from tap to meter, water meter, meter box and installation. Excludes excavation.	Meter Size	Fee
	5/8"x3/4"	\$ 1,352.00
	Full 3/4"	\$ 1,412.00
	1"	\$ 1,432.00
	1.5"	\$ 3,895.00
	2"	\$ 3,940.00
3. Water Meter Set Fee		
Approved Contractor	Meter Size	Actual Cost
	3" to 10"	Actual Cost
4. Request for meter relocations		Actual cost

G. System Development Charges (SDC)

1. Watershed Protection SDC per ESU		No SDC
2. Wastewater SDC per EDU	\$	5,165.00
3. Water Distribution SDC per water meter size		
	Meter Size	SDC
	5/8"x3/4"	\$ 10,608.00
	Full 3/4"	\$ 15,912.00
	1"	\$ 26,521.00
	1.5"	\$ 53,042.00
	2"	\$ 84,867.00
	3"	\$ 169,733.00
	4"	\$ 265,208.00
	6"	\$ 530,416.00
	8"	\$ 848,666.00
	10"	\$ 1,219,958.00
4. Requests for meter size upgrades		Difference in SDC as listed

Equivalent Service Unit (ESU) = 2,500 square feet of impervious surface area

Engineer's Estimate includes cost of public infrastructure and all installation costs

Fractions of an acre count as full acre

One and two lot partitions are assessed minimum charge unless public infrastructure is installed