

OAK LODGE WATER SERVICES

RESOLUTION NO. 2021-02

A RESOLUTION AMENDING THE RATES, FEES, AND OTHER CHARGES SCHEDULE FOR THE 2020-21 FISCAL YEAR

WHEREAS, the Oak Lodge Water Services District (the “District”) intends to contract with a third-party collection agency that will be assigned delinquent customer accounts for the purpose of taking action to collect on claims due;

WHEREAS, the District is authorized by ORS 697.105 to pass through to the debtor the fee charged by the collection agency for such service;

WHEREAS, the District Board of Directors (the “Board”) establishes and adopts rates, fees, and other charges by resolution;

WHEREAS, the Board finds that it is useful to adopt rates, fees, and other charges as a consolidated schedule so that the public and staff have the applicable charges readily available to advise users of the District's systems as to such charges;

WHEREAS, the Board has caused the Schedule of Rates, Fees, and Other Charges for the current fiscal year to be reviewed and wishes to now amend it to add a new fee for the service of collecting on a delinquent account and to correct certain drafting errors;

WHEREAS, pursuant to ORS 294.160, the public was invited to comment on the proposed new fee at the public meeting duly noticed and held on March 16, 2021;

NOW, THEREFORE, BE IT RESOLVED BY THE OAK LODGE WATER SERVICES BOARD OF DIRECTORS:

Section 1. The Board of Directors hereby adopts the Rates, Fees, and Other Charges Schedule as set forth in **Exhibit A**, attached hereto and by this reference incorporated herein.

Section 2. The effective date of the delinquent account collection fee identified in Exhibit A shall be the date of the adoption of this Resolution. The effective date of the water System Development Charges identified in Exhibit A is February 19, 2021. The effective date of all other rates, fees, and other charges identified in Exhibit A is July 1, 2020.

Section 3. This Resolution supersedes and replaces any and all previously adopted resolutions regarding the rates, fees, and other charges for District services that are listed in the Schedule of Rates, Fees, and Other Charges adopted herein.

INTRODUCED AND ADOPTED THIS 16TH DAY OF MARCH 2021.

OAK LODGE WATER SERVICES DISTRICT

DocuSigned by:
Paul Gornick
By _____
1620A8ECA69F4B2...
Paul Gornick, President

DocuSigned by:
Ginny Van Loo
By _____
4D6F403A0550443...
Ginny Van Loo, Secretary/Vice President

Oak Lodge Water Services District Schedule of Rates, Fees, and Other Charges

Effective March 16, 2021

Effective
3/16/2021

A. Rates/Service Charges

1. Water Service

a. Residential Service

- i. Rate per hundred cubic feet of water (CCF) per **billing cycle** (2 months)
 - Block 1 (Lifeline)
 - Block 2 (Main)
 - Block 3 (Conservation)

Usage Bracket	Rate
1-10 CCF	\$ 1.18
11-50 CCF	\$ 1.59
51+ CCF	\$ 1.87

- ii. Fixed rate per meter size per **billing cycle** (2 months)
 - 20 gallons per minute (GPM)
 - 30 gallons per minute (GPM)

Meter Size	Rate
5/8" x 3/4"	\$ 35.74
Full 3/4"	\$ 53.59

b. Large Residential, Commercial, and Industrial Service

- i. Rate per hundred cubic feet of water (CCF) per **billing cycle**
All services
- ii. Fixed rate per meter size per **month**

Usage Bracket	Rate
All usage	\$ 1.66

Meter Size	Rate
1"	\$ 31.44
1.5"	\$ 54.17
2"	\$ 80.19
3"	\$ 151.70
4"	\$ 238.39
6"	\$ 455.11
8"	\$ 736.83
10"	\$ 1,040.21

c. Fire Line Service

- i. Fixed rate per meter size per **month**

Meter Size	Rate
3/4"	\$ 17.87
1"	\$ 24.92
1.5"	\$ 35.74
2"	\$ 49.81
3"	\$ 85.62
4"	\$ 130.04
6"	\$ 242.68
8"	\$ 368.42
10"	\$ 528.78

- ii. Rate per hundred cubic feet of water (CCF) per **billing cycle**

Usage Bracket	Rate
1 CCF	Fixed rate/meter
2+ CCF	\$ 1.66

d. Water Service Voluntary Backflow Assembly Testing Program

- i. Fixed rate per device per **year**

Device Size	Rate
0.5" - 2"	\$ 22.00
2.5" - 4"	\$ 32.00
6" - 12"	\$ 42.00

- ii. Administrative Late Fee

\$ 25.00

- iii. Confined Space Entry Charge per Vault (applies to devices in vaults)

\$ 25.00

- iv. Confined Space Pumping Charge per Minute (applies to vaults filled with water)

\$ 0.84

- v. Repairs and/or Replacements performed by District's Contractor
Contracted parts and labor

Actual cost

2. Wastewater Collection and Treatment

- a. Fixed rate per Equivalent Dwelling Unit (EDU) per **month**

\$ 40.09

- b. Rate per hundred cubic feet (CCF) of average winter water consumption per **month**

\$ 2.28

3. Watershed Protection

- a. Fixed rate per Equivalent Service Unit (ESU) per **month**

\$ 9.51

- b. Stormwater Facility Maintenance Surcharge per ESU per **month**

\$ 4.75

Oak Lodge Water Services District Schedule of Rates, Fees, and Other Charges

Effective March 16, 2021

	Effective 3/16/2021
4. Administration	
a. Interest penalty on delinquent utility billing service charges	12.00%
b. NSF check/payment fee	\$ 25.00
c. Water service disconnect notification (Red Tag) fee	\$ 7.00
d. Water service disconnect fee (for nonpayment)	\$ 25.00
e. After Hours turn on fee	\$ 100.00
f. Hydrant meter deposit	\$ 3,000.00
Water usage will be billed against the meter deposit and any remaining balance will be returned to the user	
g. Hydrant use permit	\$ 50.00
h. Title search fee	\$ 25.00
i. Lock replacement fee - if lock is cut on meter	\$ 125.00
j. Third-party collection agency fee	Actual Cost
k. Public Record Requests	
i. Photocopies per page/side	VARIOUS
Letter (8.5x11)	
- Black and White Copies	\$ 0.25
- Color Copies	\$ 0.50
Legal (8.5x14)	
- Black and White Copies	\$ 0.35
- Color Copies	\$ 1.00
Tabloid (11x17)	
- Black and White Copies	\$ 0.50
- Color Copies	\$ 1.50
Large Format (Larger than 11x17)	Based on Size and Complexity
ii. Electronic Copies	
Flash Drive (up to 32 GB)	\$ 10.00
iii. Archive Retrieval Fees	
Base Charge per Trip	\$ 75.00
Charge per Box	\$ 5.00
iv. Record Research & Processing	
Staff time up to 30 minutes (Board approved, fully burdened staff rate)	No Cost
Staff time over 30 minutes in half hour increments (Board approved, fully burdened staff rate)	Labor Rate
l. Hearing before Hearings Officer	Actual cost
B. Fats, Oils, Grease Program Fees	
1. Wastewater Collection System Line Maintenance Fees	
a. Utility Worker Labor Rate per Hour	\$ 94.00
b. Utility Truck Rate per Truck per Hour	\$ 30.00
c. Hydro Cleaner Rate per Truck per Hour	\$ 85.00
d. Vactor Rate per Truck per Hour	\$ 120.00
e. CCTV Van Rate per Truck per Hour	\$ 200.00
C. Industrial Wastewater Pretreatment Program Fees	
1. Wastewater Discharge Permit Application and Review Fee	
a. Upon issuance	\$ 1,500.00
b. Upon each anniversary date of permit issuance	\$ 1,500.00
2. Significant Industrial User Fee (DEQ Pass-through)	
a. Upon issuance	\$ 537.00
b. Upon each anniversary date of permit issuance	\$ 537.00
3. Monitoring and Inspection Fee	\$ 150.00
a. Laboratory costs	Actual cost
4. Accidental Discharge Fee	\$ 850.00
5. Industrial Pretreatment Permit Appeal Fee	\$ 2,000.00

Oak Lodge Water Services District Schedule of Rates, Fees, and Other Charges

Effective March 16, 2021

		Effective 3/16/2021														
D. <u>Permit and Development Review Fees</u>																
1.	Utility Permit															
	a. Plan Review (per EDU or ESU)	\$ 200.00														
	b. Initial Inspection - water and sewer only	\$ 310.00														
	c. Additional Inspections - water and sewer only	Per Section E														
2.	Site Development Permit															
	a. Plan Review - greater of	minimum \$ 955.00														
	or	2.5% of Engineer's Estimate														
	or	\$200 per EDU or ESU														
	b. Initial Inspection - Water and Wastewater - greater of	minimum \$ 500.00														
	or	2.5% of Engineer's Estimate														
	c. Additional Inspections - Water and Wastewater	Per Section E														
	d. Initial Inspection - Surface Water - greater of	minimum \$ 500.00														
	or	2.5% of Engineer's Estimate														
	e. Additional Inspections - Surface Water	Per Section E														
3.	Post-Approval Plan Review and/or Design Review (Modifications to Approved Plans)															
	a. Plan Review (minimum)	50% of original plan review fee														
4.	Erosion Prevention and Sediment Control (small lot, ECCL)															
	a. Plan Review	\$ 200.00														
	b. Surface Water Inspection (one initial, one monthly, and one final)	\$ 310.00														
5.	Erosion Prevention and Sediment Control - 1200 CN (EC1200C)															
	a. Plan Review Minimum Base Fee for 1 acre	\$ 460.00														
	b. Additional fee per acre	\$ 310.00														
	c. Inspection	\$ 310.00														
	d. Additional Inspection	Per Section E														
E. <u>Additional and After-Hours Inspections</u>																
1.	Additional Inspection Fee Rate per Hour	\$ 138.00														
	Minimum two hour charge	\$ 275.00														
2.	Additional Inspection Fee Rate per Hour - After Hours	\$ 170.00														
	Minimum two hour charge	\$ 340.00														
F. <u>Connection/Hook-up/Meter Set Fees</u>																
1.	Wastewater Connection Fee/Hook-up Fee (Municipal Customers Only)	\$ 5,165.00														
2.	Water Meter Set Fee															
		<table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Meter Size</th> <th style="text-align: left; border-bottom: 1px solid black;">Meter Set Fee</th> </tr> </thead> <tbody> <tr> <td>5/8"x3/4"</td> <td style="text-align: right;">\$ 454.00</td> </tr> <tr> <td>Full 3/4"</td> <td style="text-align: right;">\$ 454.00</td> </tr> <tr> <td>1"</td> <td style="text-align: right;">\$ 569.00</td> </tr> <tr> <td>1.5"</td> <td style="text-align: right;">\$ 1,016.00</td> </tr> <tr> <td>2"</td> <td style="text-align: right;">\$ 1,116.00</td> </tr> <tr> <td>3"-10"</td> <td style="text-align: right;">Actual cost</td> </tr> </tbody> </table>	Meter Size	Meter Set Fee	5/8"x3/4"	\$ 454.00	Full 3/4"	\$ 454.00	1"	\$ 569.00	1.5"	\$ 1,016.00	2"	\$ 1,116.00	3"-10"	Actual cost
Meter Size	Meter Set Fee															
5/8"x3/4"	\$ 454.00															
Full 3/4"	\$ 454.00															
1"	\$ 569.00															
1.5"	\$ 1,016.00															
2"	\$ 1,116.00															
3"-10"	Actual cost															
3.	Tapping Fee															
		<table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Tap Size</th> <th style="text-align: left; border-bottom: 1px solid black;">Tapping Fee</th> </tr> </thead> <tbody> <tr> <td>3/4"</td> <td style="text-align: right;">\$ 320.00</td> </tr> <tr> <td>1"</td> <td style="text-align: right;">\$ 340.00</td> </tr> <tr> <td>1.5" and 2"</td> <td style="text-align: right;">\$ 810.00</td> </tr> <tr> <td>3" - 10"</td> <td style="text-align: right;">Approved Contractor</td> </tr> </tbody> </table>	Tap Size	Tapping Fee	3/4"	\$ 320.00	1"	\$ 340.00	1.5" and 2"	\$ 810.00	3" - 10"	Approved Contractor				
Tap Size	Tapping Fee															
3/4"	\$ 320.00															
1"	\$ 340.00															
1.5" and 2"	\$ 810.00															
3" - 10"	Approved Contractor															
4.	Request for Meter Relocations	Two times Meter Set Fee														

Oak Lodge Water Services District
Schedule of Rates, Fees, and Other Charges

Effective March 16, 2021

		Effective 3/16/2021
G. <u>System Development Charges (SDC)</u>		
1. Watershed Protection SDC per ESU	\$	-
2. Wastewater SDC per EDU	\$	5,165.00
3. Water Distribution SDC per water meter	Meter Size	SDC
	5/8"x3/4"	\$ 10,608.00
	Full 3/4"	\$ 15,912.00
	1"	\$ 26,521.00
	1.5"	\$ 53,042.00
	2"	\$ 84,867.00
	3"	\$ 169,733.00
	4"	\$ 265,208.00
	6"	\$ 530,416.00
	8"	\$ 848,666.00
	10"	\$ 1,219,958.00
4. Requests for meter size upgrades		Diff in SDC's as listed