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Regular Meeting

North Clackamas County Water Commission
Board of Commissioners

Thursday, September 24, 2020

Virtual Meeting Online

<https://us02web.zoom.us/j/82517630327>

Call-In: 1-888-788-0099

Meeting ID: 825 1763 0327

AGENDA

Convene Regular Board Meeting

1. **Open Regular Meeting**
2. **Welcome Visitors – Public**
3. **Public Comment**
4. **Approval of Minutes**
 1. Approval of Minutes June 25, 2020 Budget Hearing & Regular Meeting
5. **Adoption of Consent Calendar**
 1. Authorization of Checks June, July and August 2020
 2. Re-Appoint Legal Counsel of Record
 3. Re-Appoint Insurance Agent of Record
6. **Board Discussion**
 1. Election of Officers for FY2020-21
 2. Update on Collaboration Efforts with South Fork Water Board
 3. Update Contracted Services for Engineering and other Key Roles
 4. Convene Local Contract Review Board – Review Draft Procurement Rules
7. **Monthly Items**
 1. Financial Reports
 2. Operations Report
 3. Manager's Report
 4. Business from the Board
8. **Adjourn Regular Meeting**

NORTH CLACKAMAS COUNTY WATER COMMISSION

SEPTEMBER 24, 2020

Agenda Item 4.1

Minutes of June 25, 2020
Board of Directors Meeting & Public Hearing on Budget

BOARD MEMBERS PRESENT:

Matt Tracy	NCCWC	City of Gladstone
Paul Gornick	NCCWC	Oak Lodge Water Services
Kevin Williams	NCCWC	Oak Lodge Water Services
Chris Hawes	NCCWC	Sunrise Water Authority
Kevin Bailey	NCCWC	Sunrise Water Authority

STAFF PRESENT:

Wade Hathhorn	NCCWC	Sunrise Water Authority
Rob Moody	NCCWC	OLWS Ind. Finance Consultant

ATTENDEES:

Sarah Jo Chaplen		Oak Lodge Water Services
Laural Casey		Oak Lodge Water Services
Tim Jannsen		Sunrise Water Authority
Wayne Barstow		Sunrise Water Authority
Kim Anderson		Sunrise Water Authority

CONVENE PUBLIC HEARING ON FY 2020-21 BUDGET

1. Open Public Comment

Director Tracy opened the Public Hearing at 5:30 p.m.

General Manager confirmed there were no members of the public in attendance.

2. Board Comments and Discussion

There were none.

General Manager Hathhorn explained the purpose of the LB-1 form and what details would be overviewed and discussed during the regular Board meeting.

3. Adjourn Public Hearing

Director Tracy called for a motion to close the public hearing on the FY 2020-2021 Budget. Director Hawes moved, Directors Gornick and Williams seconded. Director Tracy called for comments. There were none. Director Tracy called for a vote. Voting Aye: Directors Tracy, Hawes, Bailey, Williams, and Gornick.

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MOTION CARRIED

The Public Hearing was closed at 5:32 p.m.

CONVENE REGULAR BOARD MEETING

1. Open Regular Meeting

Director Tracy called the Board of Directors meeting to order at 5:34 p.m.

Director Tracy conducted a roll call and confirmed a quorum of Directors.

2. Welcome Visitors – Public

There were none.

3. Public Comment

General Manager Hathorn confirmed there was no written comments submitted and no members of the public in attendance.

4. Approval of Minutes

Director Tracy called for comments on the minutes of the March 26, 2020 Board of Directors meeting. There were none. Director Gornick moved to approve the minutes from the March 26, meeting. Director Hawes seconded. Director Tracy conducted a roll call vote. Voting Aye: Directors Tracy, Hawes, Bailey, Williams, and Gornick.

MOTION CARRIED

5. Adoption of Consent Calendar

Director Tracy called for comments on the Consent Calendar; authorization of the checks for March, April, and May 2020. There were none. Director Tracy called for a motion to adopt and authorize the checks for March, April, and May 2020. Director Gornick moved. Director Bailey seconded. Director Tracy conducted a roll call vote. Voting Aye: Directors Tracy, Hawes, Bailey, Williams, and Gornick.

MOTION CARRIED

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6. Board Discussion

6.1 Adopt Resolution 2020-8 Adopting FY 2020-21 Budget and Appropriations

General Manager Hathhorn overviewed the budget as approved by the Budget Committee.

Director Tracy called for a motion to adopt the Budget. Director Williams moved. Directors Hawes and Gornick seconded. Director Gornick clarified that the resolution adopted both the Budget and made appropriations. General Manager Hathhorn confirmed. Director Tracy amended the motion on the table to adopt Resolution 2020-8 Adopting the FY 2020-2021 Budget and making appropriations. Director Tracy conducted a roll call vote. Voting Aye: Directors Tracy, Hawes, Bailey, Williams, and Gornick.

MOTION CARRIED

6.2 Adopt Resolution 2020-9 Setting Wholesale Rates for FY 2020-21

General Manager Hathhorn overviewed how rates are set, audited, and true-up, noting the conservative approach to budgeting and demand estimates. He discussed the double accounting issues that have been fixed and explained cash roll-over balances, which are tied to rate stabilization. Sarah Jo Chaplen added the Budget is not only affected by higher expenses, but also if there is less projected water demand. General Manager Hathhorn agreed.

Director Tracy asked about establishing a reserve fund and setting a minimum balance as a rate stabilization fund. General Manager Hathhorn explained that establishing a reserve fund with a minimum target balance would not be the best approach to rate stabilization.

Sarah Jo Chaplen stated the plan would work as long as the Board and the General Manager kept an eye on it. She noted the budgeting hardship created by receiving a Commission bill in the latter part of a fiscal year. General Manager Hathhorn summarized the small changes made to rates due to the more stable budgetary changes.

Director Tracy called for further discussion. There was none. Director Tracy called for a motion to adopt Resolution 2020-9 setting the wholesale rates for FY 2020-2021. Director Hawes moved. Director Williams seconded. Director Tracy conducted a roll call vote. Voting Aye: Directors Tracy, Hawes, Bailey, Williams, and Gornick.

MOTION CARRIED

6.3 Adopt Resolution 2020-10 Waiving the True-Up for FY 2018-19

General Manager Hathhorn explained the audit and true-up process for fiscal year 2018-2019. He detailed the missed transfer to the reserve fund and due to the current sufficient balance in the reserve fund, staff's proposal to waive the true-up.

Director Tracy called for further discussion. There were none. Director Tracy called for a motion to adopt Resolution 2020-10. Director Gornick moved to adopt Resolution 2020-10 Waiving the True-Up for FY 2018-2019. Director Bailey seconded. Director Tracy conducted a roll call vote.

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Voting Aye: Directors Tracy, Hawes, Bailey, Williams, and Gornick.

MOTION CARRIED

7. Monthly Items

7.1 Financial Reports

General Manager Hathhorn noted no issues and stated the Commission was on target for the year. He asked Financial Consultant Moody if a true-up would be necessary at the end of the current fiscal year. Financial Consultant Moody noted he had not looked into it yet. General Manager Hathhorn explained the learning process still underway and the automated transfers which will smooth out the process in future years. He noted the difficulty of the Board meeting quarterly and the fact that budget actuals are delayed by a month. Director Gornick asked if the ending General Fund Balance was projected by looking at the last two months. General Manager Hathhorn stated that staff looked closely at the last two year's trends.

Financial Consultant Moody thanked the Board and stated that the meeting would be likely be his last due to the arrival of a permanent Finance Director at Oak Lodge Water Services on July 6, 2020.

7.2 Operations Report

General Manager Hathhorn overviewed normal spring numbers and stated the Plant is ready for summer.

7.3 Manager's Report

General Manager Hathhorn highlighted the Plant's newest employee Mike Page, who has a number of years of experience in water treatment, noting a fully staffed plant. He thanked Human Resources Manager, Aleah Binkowski-Burk for facilitating the hiring process. General Manager Hathhorn also thanked the City of Lake Oswego for staffing support.

General Manager Hathhorn noted low snowpack and a wet spring stating it will be an interesting summer. Director Gornick asked about snow water equivalent denoted as SWE. General Manager Hathhorn explained SWE measures the content of water in snow and how the median number is calculated and used. He discussed the curtailment messaging used last year and how it may need to be used again in late July or early August.

General Manager Hathhorn discussed the general production and demand of water, tying the numbers to the weather. He noted the general trend of less water use by customers.

Director Gornick asked if there was natural curtailment during the 2008 economic turmoil. General Manager Hathhorn confirmed examination of the impact financial crises have on water use, stating that the impact was short lived. He noted the tendency for customers to use water not associated with their livelihood, i.e. on lawns and for outdoor use, even during economically

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difficult times.

General Manager Hathhorn overviewed the Treatment Plant Operator Training Program being created by South Fork Water Board (SFWB) and how the Commission could benefit by participating. Sarah Jo Chaplen confirmed a shortage in certified Water Program Operators and the benefit of local recruiting and internships. General Manager Hathhorn agreed the program would be a very good opportunity. Director Williams commended Human Resources Manager Aleah Binkowski-Burk for a series of good wastewater operator hires from Clackamas Community College and offered his support of the program. Director Tracy concurred and asked what the time involvement was for a certification. General Manager Hathhorn answered that a level one required two years and education could be substituted for part of the requirement. Sarah Jo Chaplen noted the requirement to pass a final test as well, which some students need extra instruction for. Director Hawes stated the program was a great idea. General Manager Hathhorn stated he would share the Commission's interest with SFWB and work closely with them as the program is developed.

General Manager Hathhorn stated the Plant did not need to extend the Declaration of State of Emergency due to the COVID-19 pandemic and no action would be required.

General Manager Hathhorn overviewed the draft procurement rules intended to prevent the misuse of funds while allowing for the procurement of highly specialized equipment for the Treatment Plant. He stated the draft would be sent to the Board before the next meeting, but that the Board would not need to be experts on the rules. Sarah Jo Chaplen added that the Commission's legal counsel have framed procurement rules as the ability to maintain maximum legal flexibility within the rules. Director Tracy highlighted experience in his professional work with METRO that benefited from a procurement program, which had preapproved a list of businesses and services. The list was particularly helpful during COVID-19 and he encouraged the Commission to do the same. He supported individualized procurement rules as well as working within the inclusion and diversity lists.

Director Tracy asked if the Commission should be concerned about the loss of reimbursement opportunities by not extending the Declaration of State of Emergency. General Manager Hathhorn explained there have been no costs incurred by the Commission through the COVID pandemic.

General Manager Hathhorn stated he would point out the changes made to the procurement rules in the draft that will be sent to the Board. Sarah Jo Chaplen noted the financial auditors focus on procurement and how much better it will be to have them in place.

7.4 Business from the Board

Director Hawes mentioned Plant Operator Rogers efforts to rebuild the pumps and bring the plant up to speed. General Manager Hathhorn agreed that Plant Operator Rogers has done a very good job and has a good handle on operations.

Director Tracy expressed thankfulness to have Mike Page at the Plant and asked if there was any additional training needed for the employees to maintain a healthy culture. General Manager

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Hathhorn stated the culture of the Plant is much more positive and supportive, noting Tim Janssen's involvement and more open communication.

8. Adjourn Regular Meeting

Director Tracy called for a motion. Director Williams moved to adjourn the June 25, 2020 meeting of the North Clackamas County Water Commission. Director Gornick seconded. Director Tracy called for discussion. There was none. Director Tracy conducted a roll call vote. Voting Aye: Directors Tracy, Hawes, Bailey, Williams, and Gornick.

MOTION CARRIED

The Board of Directors meeting was adjourned at 6:36 p.m.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 24, 2020

Agenda Item 5.1

Subject: Authorization of Checks for June, July and August 2020

Presenter(s): Gail Stevens, Finance Director

Board Action: The Board is requested to formally authorize the check run.

Attachments: Bank Transaction Report and Bank Reconciliation

Background: The Board is responsible for reviewing and approving monthly check runs.

Analysis: In the three-month period June-August 2020, there were 70 valid checks issued numbered 29845 through 29914 totaling \$412,546.96 and 33 electronic withdrawals totaling \$176,835.04 – bringing the total period payments to \$589,382.00. There were five voided checks (29529, 29655, 29735, 29746, 29783) issued from previous periods totaling \$11,876.35.

Options: None

Staff Recommendation: Approve check run as presented for June, July and August 2020.

Draft Motion: Move to approve all checks and electronic withdrawals for the period June, July and August 2020 totaling \$589,382.00, noting there were five voided checks from previous periods.

Bank Reconciliation
 Checks by Date
 User: jeff
 Printed: 09/04/2020 - 1:13PM
 Cleared and Not Cleared Checks
 Print Void Checks

Number	Issue Date	Vendor	Comment	Module	Void	Clear Date	Amount
ACH Disbursement Activity							
0	6/4/2020	Corporate Trust Services Wells Fargo Bank		AP		6/30/2020	79,049.56
0	6/9/2020	Wells Fargo Remittance Ctr MC		AP		6/30/2020	1,268.55
0	6/11/2020	Wells Fargo Banks		AP		6/30/2020	179.82
10620613	6/12/2020	Oregon PERS	PERS Adjustment	BRX		6/30/2020	475.73
10620630	6/12/2020	Oregon PERS	PERS Adjustment	BRX		8/31/2020	-475.73
0	6/15/2020	Oregon PERS		AP		8/31/2020	1,569.53
0	6/15/2020	OR Department of Revenue-ACH		AP		8/31/2020	856.39
0	6/15/2020	Internal Revenue Service-ACH		AP		6/30/2020	2,836.31
0	6/15/2020	Payroll Direct Deposit	DD 00001.06.2020	PR		6/30/2020	7,902.55
0	6/30/2020	Internal Revenue Service-ACH		AP		6/30/2020	3,301.51
0	6/30/2020	Oregon PERS		AP		8/31/2020	2,528.08
0	6/30/2020	OR Department of Revenue-ACH		AP		7/31/2020	975.20
0	6/30/2020	Payroll Direct Deposit	DD 00002.06.2020	PR		6/30/2020	8,644.25
0	7/9/2020	Wells Fargo Remittance Ctr MC		AP		7/31/2020	1,913.41
0	7/10/2020	Oregon PERS		AP		7/31/2020	15.00
0	7/13/2020	Wells Fargo Banks		AP		7/31/2020	191.07
0	7/15/2020	OR Department of Revenue-ACH		AP		7/31/2020	1,105.77
0	7/15/2020	Internal Revenue Service-ACH		AP		7/31/2020	3,531.54
0	7/15/2020	Oregon PERS		AP		8/31/2020	1,932.62
0	7/15/2020	Payroll Direct Deposit	DD 00001.07.2020	PR		7/31/2020	9,687.00
0	7/16/2020	Endress-Hausser		AP			0.00
0	7/24/2020	Corporate Trust Services Wells Fargo Bank		AP		7/31/2020	750.00
0	7/31/2020	Oregon PERS		AP		8/31/2020	2,194.23
0	7/31/2020	OR Department of Revenue-ACH		AP		8/31/2020	1,198.08
0	7/31/2020	Internal Revenue Service-ACH		AP		7/31/2020	4,060.80
0	7/31/2020	Payroll Direct Deposit	DD 00002.07.2020	PR		7/31/2020	10,262.88
0	8/10/2020	Wells Fargo Remittance Ctr MC		AP		8/31/2020	4,584.29
0	8/11/2020	Wells Fargo Banks		AP		8/31/2020	208.22
10620813	8/12/2020	Oregon PERS	PERS Adjustment	BRX		8/31/2020	71.25
10620814	8/12/2020	Oregon PERS	PERS Adjustment	BRX			-71.25
0	8/14/2020	Oregon PERS		AP			1,562.36
0	8/14/2020	Internal Revenue Service-ACH		AP		8/31/2020	2,766.68
0	8/14/2020	OR Department of Revenue-ACH		AP		8/31/2020	830.97
0	8/14/2020	Payroll Direct Deposit	DD 00001.08.2020	PR		8/31/2020	7,686.91
0	8/28/2020	Internal Revenue Service-ACH		AP		8/31/2020	2,870.25
0	8/28/2020	Oregon PERS		AP			1,592.31
0	8/28/2020	OR Department of Revenue-ACH		AP			868.27
0	8/28/2020	Payroll Direct Deposit	DD 00002.08.2020	PR		8/31/2020	7,910.63
ACH Disbursement Activity Subtotal							176,835.04
Voided ACH Activity							0.00
Adjusted ACH Disbursement Activity Subtotal							176,835.04

Paper Check Disbursement Activity

29529	6/28/2019	STAPLES		AP	Void		316.41
29655	11/15/2019	ABC Fire Extinguisher, Inc.		AP	Void		222.00
29735	2/5/2020	Cable Huston LLP		AP	Void		687.50
29746	2/14/2020	LANDA NORTHWEST INC		AP	Void		282.44
29783	3/13/2020	Waterhouse Environmental Services Corp.		AP	Void		10,368.00
29845	6/15/2020	Cascade Columbia Distribution		AP		6/30/2020	985.00
29846	6/15/2020	Cintas Corporation - 463		AP		6/30/2020	403.04
29847	6/15/2020	Forklift Services of Oregon		AP		6/30/2020	499.18
29848	6/15/2020	LARRY POTTER LANDSCAPE SERVICES		AP		6/30/2020	303.00
29849	6/15/2020	Metro Overhead Door		AP		6/30/2020	672.00
29850	6/15/2020	NW Natural		AP		6/30/2020	111.38
29851	6/15/2020	Oregon Business Forms		AP		6/30/2020	50.19
29852	6/15/2020	Oregon City Garbage Co.		AP		6/30/2020	47.80
29853	6/15/2020	Oregon Health Authority		AP		6/30/2020	10,800.00
29854	6/15/2020	Platt Electric		AP		6/30/2020	204.16
29855	6/15/2020	Portland Engineering Inc.		AP		6/30/2020	50.00
29856	6/15/2020	Portland General Electric		AP		6/30/2020	29,166.17
29857	6/15/2020	Stein Oil Co.		AP		6/30/2020	350.68
29858	6/15/2020	Team Electric Company		AP		6/30/2020	100.00
29859	6/15/2020	UPS		AP		6/30/2020	3.68
29860	6/30/2020	AFLAC		AP		7/31/2020	789.44
29861	6/30/2020	Cascade Columbia Distribution		AP		7/31/2020	1,465.00

BR-Checks by Date
 (6/8/2020 - 2:31 PM)

Bank Reconciliation
 Checks by Date
 User: jeff
 Printed: 09/04/2020 - 1:13PM
 Cleared and Not Cleared Checks
 Print Void Checks

Number	Issue Date	Vendor	Comment	Module	Void	Clear Date	Amount
29862	6/30/2020	Cintas Corporation - 463		AP		7/31/2020	383.79
29864	6/30/2020	Employee Business Expense Reimbursement		AP		7/31/2020	350.16
29865	6/30/2020	OR Dept of State Lands		AP		7/31/2020	333.00
29866	6/30/2020	Employee Business Expense Reimbursement		AP		7/31/2020	77.00
29867	6/30/2020	Pamplin Media Group		AP		7/31/2020	272.83
29868	6/30/2020	Portland Engineering Inc.		AP		7/31/2020	1,440.00
29869	6/30/2020	Portland General Electric		AP		7/31/2020	140.40
29870	6/30/2020	Pump Dynamics, LLC		AP		7/31/2020	72,877.37
29871	6/30/2020	Employee Business Expense Reimbursement		AP		7/31/2020	240.00
29872	6/30/2020	Stein Oil Co.		AP		7/31/2020	285.85
29873	6/30/2020	Sunrise Water Authority		AP		7/31/2020	9,075.28
29874	6/30/2020	The Fiber Guys LLC		AP		7/31/2020	4,039.00
29875	6/30/2020	Verizon Wireless		AP		7/31/2020	109.45
29876	7/17/2020	Cascade Columbia Distribution		AP		7/31/2020	2,775.00
29877	7/17/2020	CECO, Inc		AP		7/31/2020	364.94
29878	7/17/2020	Harrington Indust Plastics		AP		7/31/2020	468.81
29879	7/17/2020	Hasa, Inc		AP		7/31/2020	3,410.12
29880	7/17/2020	Oregon Business Forms		AP		7/31/2020	43.94
29881	7/17/2020	Oregon City Garbage Co.		AP		7/31/2020	47.80
29882	7/17/2020	Portland General Electric		AP		7/31/2020	35,722.69
29883	8/4/2020	Cascade Columbia Distribution		AP		8/31/2020	1,745.00
29884	8/4/2020	Cintas Corporation - 463		AP		8/31/2020	319.21
29885	8/4/2020	Clackamas River Water Provider		AP		8/31/2020	35,510.00
29886	8/4/2020	Goble Sampson Associates Inc.		AP		8/31/2020	922.74
29887	8/4/2020	Hach Company		AP		8/31/2020	3,085.21
29888	8/4/2020	Hasa, Inc		AP		8/31/2020	5,501.86
29889	8/4/2020	Henderson Turf & Wear, Inc.		AP		8/31/2020	460.00
29890	8/4/2020	Interstate Roofing, Inc.		AP		8/31/2020	73,820.70
29891	8/4/2020	NW Natural		AP		8/31/2020	111.90
29892	8/4/2020	Portland Engineering Inc.		AP		8/31/2020	252.50
29893	8/4/2020	Portland General Electric		AP		8/31/2020	49,106.25
29894	8/4/2020	Pump Dynamics, LLC		AP		8/31/2020	19,550.04
29895	8/4/2020	Special Districts Insurance Sv		AP		8/31/2020	17,923.02
29896	8/4/2020	Trotter & Morton - Portland		AP		8/31/2020	3,668.75
29897	8/4/2020	UPS		AP		8/31/2020	251.00
29898	8/4/2020	Verizon Wireless		AP		8/31/2020	373.14
29899	8/14/2020	MOSS ADAMS LLP		AP		8/31/2020	420.32
29900	8/14/2020	Oak Lodge Water Services		AP			870.90
29901	8/14/2020	Rina Bender LLP		AP		8/31/2020	165.50
29902	8/17/2020	AFLAC		AP		8/31/2020	1,114.64
29903	8/17/2020	Cascade Columbia Distribution		AP		8/31/2020	2,320.00
29904	8/17/2020	Cintas Corporation - 463		AP		8/31/2020	482.79
29905	8/17/2020	Hasa, Inc		AP		8/31/2020	2,619.35
29906	8/17/2020	Oak Lodge Water Services		AP			8,060.00
29907	8/17/2020	Oregon City Garbage Co.		AP		8/31/2020	48.45
29908	8/17/2020	Portland Engineering Inc.		AP		8/31/2020	50.00
29909	8/17/2020	Portland General Electric		AP		8/31/2020	153.30
29910	8/17/2020	Stein Oil Co.		AP		8/31/2020	605.95
29911	8/17/2020	Sunrise Water Authority		AP		8/31/2020	3,750.00
29912	8/17/2020	Team Electric Company		AP		8/31/2020	562.00
29913	8/17/2020	Top Industrial Supply		AP		8/31/2020	250.75
29914	8/17/2020	UPS		AP		8/31/2020	13.54
Paper Check Disbursement Activity Subtotal							424,423.31
Voided Paper Check Disbursement Activity							11,876.35
Adjusted Paper Check Disbursement Activity Subtotal							412,546.96

Total Void Check Count:	5
Total Void Check Amount:	11,876.35
Total Valid Check Count:	107
Total Valid Check Amount:	589,382.00
Total Check Count:	112
Total Check Amount:	601,258.35

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 24, 2020

Agenda Item 5.2

Subject: Appoint Legal Counsel of Record

Presenter(s): Wade Hathhorn, General Manager

Board Action: Adoption by approval consent calendar

Attachments: None

Background: Organizational best practices suggest the NCCWC formally appoint its legal counsel of record on a regular basis.

Analysis: For several years now, the NCCWC has used Cable Huston, LLC. as its primary source of legal assistance. The General Manager is asking the Board to formally re-appoint Cable Huston, LLC. as the legal counsel of record for the NCCWC for FY2020-21.

Options: Appoint an alternative legal counsel of record.

Staff

Recommendation: Appoint Cable Huston, LLC as the legal counsel of record.

Draft Motion: Appoint Cable Huston, LLC as the NCCWC's legal counsel of record for FY2020-21.

NORTH CLACKAMAS COUNTY WATER COMMISSION

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Agenda Item 5.3

Subject: Appoint Insurance Agent of Record

Presenter(s): Wade Hathhorn, General Manager

Board Action: Adoption by approval consent calendar

Attachments: None

Background: Organizational best practices suggest the NCCWC formally appoint its insurance agent of record on a regular basis.

Analysis: Over the years, the NCCWC has essentially relied on administrative assistance from the Oak Lodge Water Services District. Oak Lodge in turn has been using Brown & Brown Northwest Insurance as its insurance agent of record. The General Manager is asking the Board to similarly re-appoint Brown & Brown Northwest Insurance as its insurance agent of record for FY2020-21.

Note, the NCCWC is actually insured under the Special District's Insurance Services (SDID) trust. SDIS provides coverage for general and automobile liability, worker's compensation, and employee medical insurance.

Options: Appoint an alternative insurance agent of record.

Staff

Recommendation: Appoint Brown & Brown Northwest Insurance as the insurance agent of record.

Draft Motion: Appoint Brown & Brown Northwest Insurance as the NCCWC's insurance agent of record for FY2020-21

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 24, 2020

Agenda Item 6.1

Subject: Election of Officers

Presenter(s): Wade Hathhorn, General Manager

Board Action: Open discussion regarding the election of officers

Attachments: None

Background: The current NCCWC Board is composed of the following members:

Oak Lodge Water Services: Directors Williams and Gornick

Sunrise Water Authority: Directors Hawes and Bailey

City of Gladstone: Director Tracey

Current Officers:

Chair: Matt Tracey (Sunrise)

Vice-Chair: Kevin Williams (Oak Lodge)

Analysis: The NCCWC Agreement calls for the annual election of officers, including a Chair and Vice-Chair. The position as Chair is to rotate among the member parties. This past year, the position as Chair was held by the City of Gladstone. This year the position as Chair would rotate to a member from the Oak Lodge Water Services District. The remaining position as Vice-Chair can be filled by a member from either Gladstone or Sunrise.

These elections only require a simple majority of the Board of Directors.

Options: The Oak Lodge board may select a representative to serve as Chair.

Staff

Recommendation: Open to discussion regarding election of Chair and Vice-Chair

Draft Motion: Open discussion and motion(s) to elect officers as needed.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 24, 2020

Agenda Item 6.2

Subject: Update on Collaboration Efforts with South Fork Water Board

Presenter(s): Wade Hathhorn, General Manager
John Collins, General Manager, South Fork

Board Action: None required. Open discussion.

Attachments: None

Background: The drinking water profession is facing a number of major challenges, including a renewal and replacement of its aging workforce as well as improved operational resiliency. The Clackamas Basin offers the unique opportunity to have several major water treatment plants that are co-located along the lower section of the river. The General Managers at South Fork and the NCCWC are looking to take advantage of this opportunity to strengthen operations and resiliency through direct collaboration targeted at helping to solve these important problems.

Analysis: Earlier this year, preliminary plans were reported on a couple of coordinated efforts being discussed between the NCCWC and the South Fork Water Board. The first involving the creation of a water treatment plant operator's "apprentice program." The program would support a limited number of "students" that would receive technical training in the classroom (or online), through either the existing "schools" at Sacramento State University or Clackamas Community College, and then "on-hands" training at both the South Fork Water Board and NCCWC treatment plants. The program would be designed to allow students to become eligible to "sit" for their Level I certification in Oregon. The program may also look to offer partial or full tuition scholarships to highly qualified candidates. Details regarding the content of the program and its certification and approval by the State of Oregon is on-going.

The second key effort is a potential plan to recruit and hire a joint operations manager to oversee and coordinate the operations at both plants. The concept here is to bring the two plants under the "same operational umbrella" while strengthening resiliency and flexibility during both normal and emergency conditions. The concept would include the training and sharing of operator staff, along with establishing coordinated operations. The plan would be to cost share this position based on an approved proration between the two agencies.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 24, 2020

The General Manager of the South Fork Water Board (John Collins) has offered to attend this meeting (9/24) and share an update on the status of these joint efforts.

Options: Open

Staff Recommendation: Open discussion on the joint planning efforts.

Draft Motion: None required.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 24, 2020

Agenda Item 6.3

Subject: Update Contracted Services for Engineering and Other Key Roles

Presenter(s): Wade Hathhorn, General Manager

Board Action: Authorize the General Manager's request to update the cost sharing allocation for the Contracted Services for Engineering

Attachments: None

Background: The NCCWC has intergovernmental agreements for contracted service for Management and Engineering with Sunrise and Financial and Administrative Services with Oak Lodge. Under those IGAs:

"The Parties shall agree on an annual budget for the services provided under this Agreement based on a pro-rated reimbursement for the staff assigned to serve the NCCWC. All labor costs shall include the appropriate portion of wages or salary, taxes, benefits and other related payroll expenses for each position that may apply. Any materials used shall be charged at cost."

Analysis: The reimbursement to Sunrise for Engineering Services was originally based on an estimate of 10% of that person's time. That position has been requiring more time than originally estimated and the General Manager is recommending the pro-rated reimbursement for this service be amended to 15% of that person's time. The change may require an expenditure that is 10-15% beyond the \$18,000 allocated in the present year's budget for this item. However, there is typically plenty of reserve in the Materials & Services spending category, as well as Contingency available in the General Fund. The request would be amend this reimbursement retroactively back to July 1, 2020.

Note, the other similarly contracted services include 15% for the Management (\$40,000) and 10% for Finance Director and administrative services (\$48,000). All labor is billed at 1.3 times actual cost to include payroll taxes and PERS, while any materials used are billed at cost. No other changes are being requested with regards to these services at this time. Staff will be more closely tracking the actual expenses throughout the remainder of this year.

Options: Amend or reject the General Manager's request, as presented.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 24, 2020

Staff Recommendation: Approve the General Manager's request to amend the pro-rata reimbursement for Engineering Services to from 10% to 15% of that person's time and allow the billing to be retroactively corrected back to July 1, 2020.

Draft Motion: Move to amend the pro rata reimbursement to Sunrise for Engineering Services to cover 15% of that person's time and to retroactively apply that change to July 1, 2020.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 24, 2020

Agenda Item 6.3

Subject: Review Draft Procurement Rules (Convene LCRB)

Presenter(s): Wade Hathhorn, General Manager

Board Action: None required; open discussion

Attachments: None. Copies of the proposed rules will be made available under separate cover prior to the meeting.

Background: The State of Oregon Attorney General's office oversees the rules regarding procurements issued with public funds. Known as the "Model Rules", Oregon Revised Statutes (ORS) Chapter 279A, 279B and 279C outline a basic framework for procuring everything from "good and services" to "professional engineering and architectural services" and "construction". The basic purpose of the rules are to promote "open competition" and prevent "favoritism" while making effective use of public funds.

Alternatively, the rules allow for public agencies (including those formed ORS 190) to amend the Public Contracting Code to more effectively serve the function of that agency, provided the basic intent and provisions of the code are preserved.

Analysis: Staff first presented draft procurement rules for the NCCWC back in January of this year. The working document is based on similar recent procurement rules adopted by Oak Lodge. Staff has been working with the same legal counsel to amend that document to meet the needs of the NCCWC.

The most notable changes are related to "Special Procurements" (ref. Section X B.). Here, the procurement of certain specified goods and services are exempted from selection based on price, based on the unique needs of the treatment plant, its original design and its present day operation. Examples include upgrades of specific software and hardware required to operate the plant, repair and replacement of key operating equipment, and any equipment and supplies related to water treatment or testing and monitoring of water quality. The revisions also include specific provisions for use of Brand Name equipment or services deemed necessary to ensure the safe and efficient operation of the plant. The proposed rules do not amend the Public Contracting Code with regards to Construction or Public Improvements, as prescribed under ORS 279C.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 24, 2020

Agenda Item 7.1

Subject: Year to Date Financial Statements

Presenter(s): Gail Stevens, Finance Director

Board Action: None required

Attachments:

- .01 Monthly Water Production and Cost Summary June 2020
- .02 Monthly Water Production and Cost Summary July 2020
- .03 Monthly Water Production and Cost Summary August 2020
- .04 Water Production and Cost Summary FY2019-20
- .05 Water Production and Cost Summary FY2020-21 Year to Date
- .06 Water Sales FY2019-20 and Comparison to FY2018-19
- .07 Water Sales FY2020-21 and Comparison to FY2019-20
- .08 Budget to Actuals Report FY2019-20 Period 12 June 2020
- .09 Budget to Actuals Report FY2020-21 Period 02 August 2020
- .10 LGIP Reconciliation for June 2020
- .11 LGIP Reconciliation for July 2020
- .12 LGIP Reconciliation for August 2020

Background: A summary of financial reports is presented for review. Reports are through the end of June 2020 for FY2019-20 and August 2020 (Period 2) for FY2020-21; for comparison basis by calendar 16.7% through FY2020-21.

Analysis: FY2019-20: Water sales are at 93.8 % of budget through period 12. Expenditures FY2019-20 are at 74.1% of budget. Final reporting will be submitted after the Financial Audit is complete.

FY2020-21: Period 02 August is 16.7 percent through the fiscal year. Water sales through period 02 are 13.4 % above prior year. Expenditures are 16.5% of Budget.

Options: None

Staff Recommendation: Review financial statements as presented.

Draft Motion: None required. Chair should acknowledge receipt of the financial reports for the periods of June, July and August 2020, as presented.

NCCWC

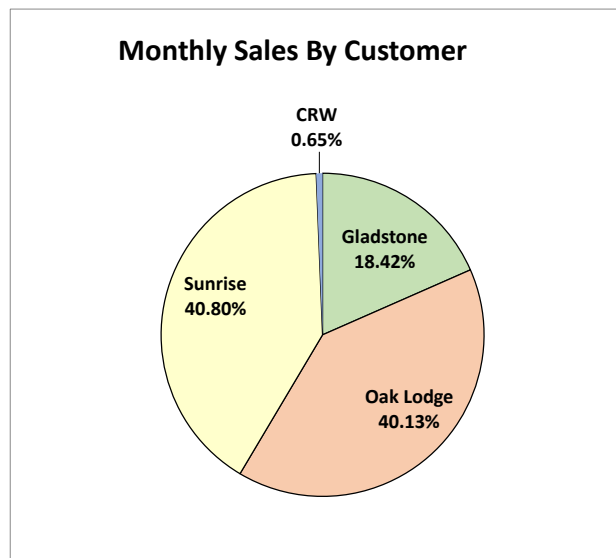
Monthly Water Production and Cost Summary - June 2020

	<u>Combined</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Average Daily Production (MG)	7.67	7.67	0.00	0.11

	<u>TOTAL</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Water Production/Purchases (MG)	230.20	230.19	0.01	3.27
Water Production/Purchases (ccf) (divide MG by 0.000748)	307,754	307,739	15	4,372

NCCWC Expenditures (\$):		<u>SSF/Membrane</u>	<u>SFWB</u>	<u>CRW</u>
Operations:				
Personnel Services	\$ 43,104	\$ 43,104	\$ -	\$ -
Electricity	\$ 65,029	\$ 65,029	\$ -	\$ -
Water Treatment	\$ (1,733)	\$ (1,733)	\$ -	\$ -
Other - Material & Services	\$ 14,259	\$ 14,259	\$ -	\$ -
Capital Outlay	\$ 77,171	\$ 77,171	\$ -	\$ -
Transfer	\$ -	\$ -	\$ -	\$ -
Administration:				
Contracted Services	\$ 15,500	\$ 15,500	\$ -	\$ -
Professional Services	\$ (20,086)	\$ (20,086)	\$ -	\$ -
Wholesale Purchases	\$ -	\$ -	\$ -	\$ -
Total Requirements w/out Debt	\$ 193,245	\$ 193,245	\$ -	\$ -
Cost w/out Debt: \$/(ccf):	\$ 0.63	\$ 0.63	\$ -	\$ -

<u>VOLUME PURCHASED:</u>	<u>Gladstone</u>	<u>Oak Lodge</u>	<u>Sunrise</u>	<u>CRW</u>
Water Sales (MG)	42.89	93.44	95.00	1.52
Water Sales (ccf)	57,345	124,917	127,002	2,027
% Water Sales per Entity (ccf)	18.42%	40.13%	40.80%	0.65%
GLAD Rate	\$ 0.74860	\$42,928		
OLWD Rate	\$ 0.74860		\$93,513	
SWA Rate	\$ 0.74860		\$95,074	
CRW Water Rate(\$0.72311*1.4) /ccf	\$ 1.01235			\$2,052
Monthly Weighted Avg Cost	\$ 0.75032			
Monthly Gain/(Loss) w/out Debt	\$ 0.12240			



NCCWC

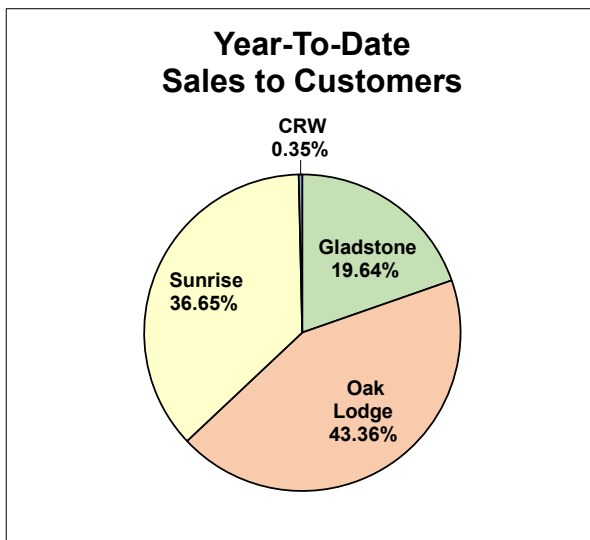
Water Production and Cost Summary - Year to Date 07/01/19 - 06/30/20

	<u>Combined</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Average Daily Production (MG)	6.52	6.53	(0.00)	(0.00)

	<u>TOTAL</u>	<u>Production NCCWC Plant</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Water Production/Purchases (MG)	2,388.00	2,388.32	(0.30)	(0.02)
Water Production/Purchases (ccf) (divide MG by 0.000748)	3,192,515	3,192,940	(399)	(26)

NCCWC Expenditures (\$):		<u>NCCWC Plant</u>	<u>SFWB</u>	<u>CRW</u>
Operations				
Personnel Services	\$ 506,815	\$ 506,815	\$ -	\$ -
Electricity	\$ 408,393	\$ 408,393	\$ -	\$ -
Water Treatment	\$ 88,061	\$ 88,061	\$ -	\$ -
Other -Material & Services	\$ 198,223	\$ 198,223	\$ -	\$ -
Capital Outlay	\$ 237,710	\$ 237,710	\$ -	\$ -
Transfer	\$ 480,000	\$ 480,000	\$ -	\$ -
Administration				
Contracted Services	\$ 103,715	\$ 103,715	\$ -	\$ -
Professional Services	\$ 271,271	\$ 271,271	\$ -	\$ -
Wholesale Purchases		\$ -	\$ -	\$ -
Total Requirements w/out Debt	\$ 2,294,187	\$ 2,294,187	\$ -	\$ -
Cost: w/o Debt \$(/ccf):	\$ 0.72	\$ 0.72	\$ -	\$ -

<u>VOLUME PURCHASED:</u>		<u>Gladstone</u>	<u>Oak Lodge</u>	<u>Sunrise</u>	<u>CRW</u>
Water Sales (MG)	2,444.27	480.09	1,059.86	895.83	8.49
Total Water Sales (ccf)	3,267,745	641,828	1,416,929	1,197,639	11,349
% Water Sales per Entity (ccf)	100%	19.64%	43.36%	36.65%	0.35%
Gladstone Rate	\$ 0.74860	\$ 480,472			
OLWD Rate	\$ 0.74860		\$ 1,060,713		
SWA Rate	\$ 0.74860			\$ 896,553	
CRW Water Rate(\$0.72311*1.4) /ccf	\$ 1.01235				\$ 11,489
YTD Weighted Avg Cost	\$ 0.74952				
YTD Gain/(Loss) w/out Debt	\$ 0.03090				



NCCWC

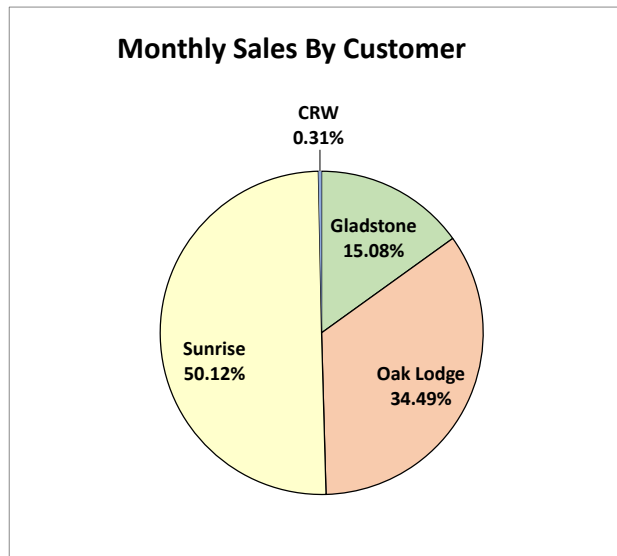
Monthly Water Production and Cost Summary - July 2020

	<u>Combined</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Average Daily Production (MG)	11.16	11.14	0.02	-

	<u>TOTAL</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Water Production/Purchases (MG)	345.90	345.30	0.60	-
Water Production/Purchases (ccf) (divide MG by 0.000748)	462,433	461,630	803	-

NCCWC Expenditures (\$):		<u>SSF/Membrane</u>	<u>SFWB</u>	<u>CRW</u>
Operations:				
Personnel Services	\$ 44,406	\$ 44,406	\$ -	\$ -
Electricity	\$ 49,106	\$ 49,106	\$ -	\$ -
Water Treatment	\$ 10,332	\$ 10,332	\$ -	\$ -
Other - Material & Services	\$ 7,540	\$ 7,540	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfer	\$ 129,050	\$ 129,050	\$ -	\$ -
Administration:				
Contracted Services	\$ 3,669	\$ 3,669	\$ -	\$ -
Professional Services	\$ 35,510	\$ 35,510	\$ -	\$ -
Wholesale Purchases	\$ -	\$ -	\$ -	\$ -
Total Requirements w/out Debt	\$ 279,614	\$ 279,614	\$ -	\$ -
Cost w/out Debt: \$/(ccf):	\$ 0.60	\$ 0.61	\$ -	\$ -

<u>VOLUME PURCHASED:</u>	<u>Gladstone</u>	<u>Oak Lodge</u>	<u>Sunrise</u>	<u>CRW</u>
Water Sales (MG)	347.64	52.42	119.90	174.25
Water Sales (ccf)	464,760	70,080	160,295	232,949
% Water Sales per Entity (ccf)	100%	15.08%	34.49%	50.12%
GLAD Rate	\$ 0.74370	\$52,118		
OLWD Rate	\$ 0.74370		\$119,211	
SWA Rate	\$ 0.74370		\$173,244	
CRW Water Rate(\$0.73621*1.4) /ccf	\$ 1.03069			\$1,480
Monthly Weighted Avg Cost	\$ 0.74459			
Monthly Gain/(Loss) w/out Debt	\$ 0.13993			



NCCWC

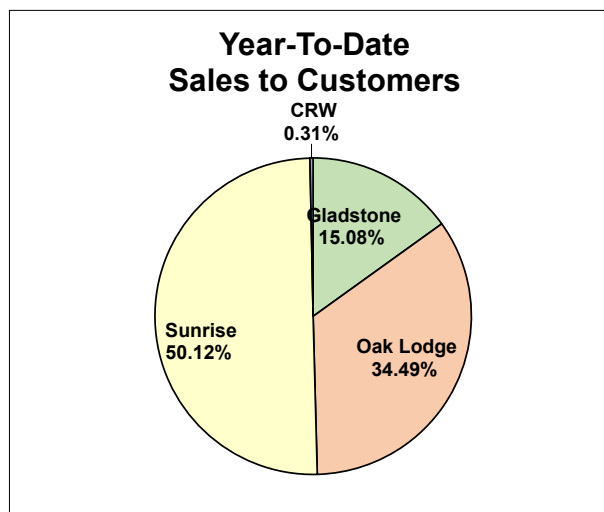
Water Production and Cost Summary - Year to Date 07/01/20 - 07/31/20

	<u>Combined</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Average Daily Production (MG)	11.16	11.14	0.02	-

	<u>TOTAL</u>	<u>NCCWC Plant</u>	<u>SFWB</u>	<u>Production CRW</u>
Water Production/Purchases (MG)	345.90	345.30	0.60	-
Water Production/Purchases (ccf) (divide MG by 0.000748)	462,433	461,630	803	-

NCCWC Expenditures (\$):		<u>NCCWC Plant</u>	<u>SFWB</u>	<u>CRW</u>
Operations				
Personnel Services	\$ 44,406	\$ 44,406	\$ -	\$ -
Electricity	\$ 49,106	\$ 49,106	\$ -	\$ -
Water Treatment	\$ 10,332	\$ 10,332	\$ -	\$ -
Other -Material & Services	\$ 7,540	\$ 7,540	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfer	\$ 129,050	\$ 129,050	\$ -	\$ -
Administration				
Contracted Services	\$ 3,669	\$ 3,669	\$ -	\$ -
Professional Services	\$ 35,510	\$ 35,510	\$ -	\$ -
Wholesale Purchases	\$ -	\$ -	\$ -	\$ -
Total Requirements w/out Debt	\$ 279,614	\$ 279,614	\$ -	\$ -
Cost: w/o Debt \$(/ccf):	\$ 0.60	\$ 0.61	\$ -	\$ -

<u>VOLUME PURCHASED:</u>		<u>Gladstone</u>	<u>Oak Lodge</u>	<u>Sunrise</u>	<u>CRW</u>
Water Sales (MG)	347.64	52.42	119.90	174.25	1.07
Total Water Sales (ccf)	464,760	70,080	160,295	232,949	1,436
% Water Sales per Entity (ccf)	100%	15.08%	34.49%	50.12%	0.31%
Gladstone Rate	\$ 0.74370	\$ 52,118			
OLWD Rate	\$ 0.74370		\$ 119,211		
SWA Rate	\$ 0.74370			\$ 173,244	
CRW Water Rate(\$0.73621*1.4) /ccf	\$ 1.03069				\$ 1,480
YTD Weighted Avg Cost	\$ 0.74459				
YTD Gain/(Loss) w/out Debt	\$ 0.13993				



NCCWC

Monthly Water Production and Cost Summary - August 2020

	<u>Combined</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Average Daily Production (MG)	14.65	14.64	0.01	-

	<u>TOTAL</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Water Production/Purchases (MG)	454.10	453.80	0.30	-
Water Production/Purchases (ccf) (divide MG by 0.000748)	607,086	606,685	401	-

NCCWC Expenditures (\$):

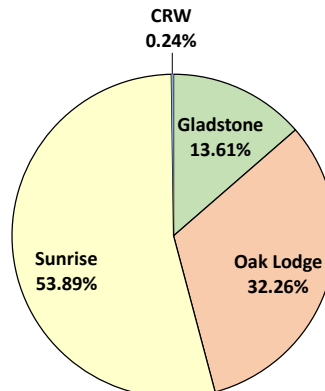
		<u>SSF/Membrane</u>	<u>SFWB</u>	<u>CRW</u>
Operations:				
Personnel Services	\$ 31,696	\$ 31,696	\$ -	\$ -
Electricity	\$ 60,361	\$ 60,361	\$ -	\$ -
Water Treatment	\$ 7,339	\$ 7,339	\$ -	\$ -
Other - Material & Services	\$ 3,133	\$ 3,133	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfer	\$ 50,000	\$ 50,000	\$ -	\$ -
Administration:				
Contracted Services	\$ 15,500	\$ 15,500	\$ -	\$ -
Professional Services	\$ 688	\$ 688	\$ -	\$ -
Wholesale Purchases	\$ -	\$ -	\$ -	\$ -
Total Requirements w/out Debt	\$ 168,716	\$ 168,716	\$ -	\$ -
Cost w/out Debt: \$/(ccf):	\$ 0.28	\$ 0.28	\$ -	\$ -

VOLUME PURCHASED:

		<u>Gladstone</u>	<u>Oak Lodge</u>	<u>Sunrise</u>	<u>CRW</u>
Water Sales (MG)	455.25	61.98	146.85	245.35	1.07
Water Sales (ccf)	608,625	82,856	196,322	328,011	1,436
% Water Sales per Entity (ccf)	100%	13.61%	32.26%	53.89%	0.24%

GLAD Rate	\$ 0.74370	\$61,620			
OLWD Rate	\$ 0.74370		\$146,005		
SWA Rate	\$ 0.74370			\$243,942	
CRW Water Rate(\$0.73621*1.4) /ccf	\$ 1.03069				\$1,480
Monthly Weighted Avg Cost	\$ 0.74438				
Monthly Gain/(Loss) w/out Debt	\$ 0.46647				

Monthly Sales By Customer



NCCWC

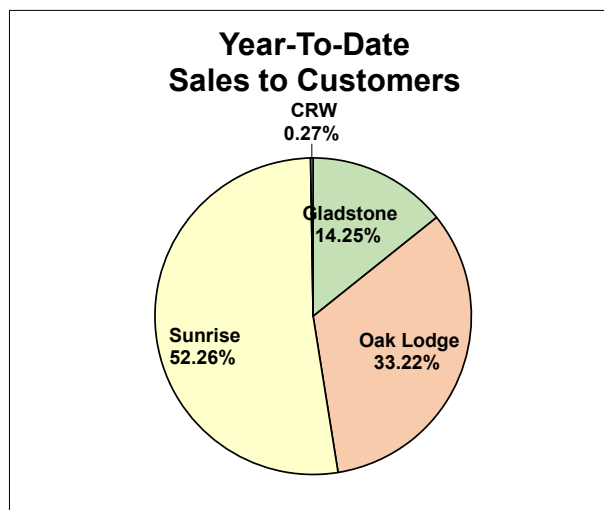
Water Production and Cost Summary - Year to Date 07/01/20 - 08/31/20

	<u>Combined</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production CRW</u>
Average Daily Production (MG)	12.90	12.89	0.01	-

	<u>TOTAL</u>	<u>NCCWC Plant</u>	<u>SFWB</u>	<u>Production CRW</u>
Water Production/Purchases (MG)	800.00	799.10	0.90	-
Water Production/Purchases (ccf) (divide MG by 0.000748)	1,069,519	1,068,315	1,204	-

NCCWC Expenditures (\$):		<u>NCCWC Plant</u>	<u>SFWB</u>	<u>CRW</u>
Operations				
Personnel Services	\$ 76,102	\$ 76,102	\$ -	\$ -
Electricity	\$ 109,467	\$ 109,467	\$ -	\$ -
Water Treatment	\$ 17,671	\$ 17,671	\$ -	\$ -
Other -Material & Services	\$ 10,673	\$ 10,673	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfer	\$ 179,050	\$ 179,050	\$ -	\$ -
Administration				
Contracted Services	\$ 19,169	\$ 19,169	\$ -	\$ -
Professional Services	\$ 36,198	\$ 36,198	\$ -	\$ -
Wholesale Purchases	\$ -	\$ -	\$ -	\$ -
Total Requirements w/out Debt	\$ 448,330	\$ 448,330	\$ -	\$ -
Cost: w/o Debt \$(/ccf):	\$ 0.42	\$ 0.42	\$ -	\$ -

<u>VOLUME PURCHASED:</u>	<u>Gladstone</u>	<u>Oak Lodge</u>	<u>Sunrise</u>	<u>CRW</u>
Water Sales (MG)	802.89	114.40	266.75	419.60
Total Water Sales (ccf)	1,073,385	152,936	356,617	560,960
% Water Sales per Entity (ccf)	100%	14.25%	33.22%	52.26%
Gladstone Rate	\$ 0.74370	\$ 113,739		
OLWD Rate	\$ 0.74370		\$ 265,216	
SWA Rate	\$ 0.74370		\$ 417,186	
CRW Water Rate(\$0.73621*1.4) /ccf	\$ 1.03069			\$ 2,960
YTD Weighted Avg Cost	\$ 0.74447			
YTD Gain/(Loss) w/out Debt	\$ 0.32528			



NCCWC

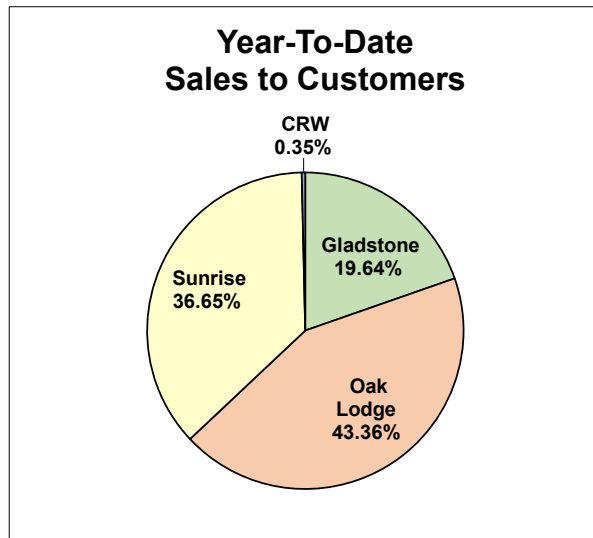
Water Production and Cost Summary - Year to Date 07/01/19 - 06/30/20

	<u>Combined</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production OLPS</u>
Average Daily Production (MG)	6.52	6.53	(0.00)	(0.00)

	<u>TOTAL</u>	<u>NCCWC Plant</u>	<u>SFWB</u>	<u>Production OLPS</u>
Water Production/Purchases (MG)	2,388.01	2,388.33	(0.30)	(0.02)
Water Production/Purchases (ccf) (divide MG by 0.000748)	3,192,530	3,192,955	(399)	(26)

NCCWC Expenditures (\$):		<u>NCCWC Plant</u>	<u>SFWB</u>	<u>SFWB</u>
Operations				
Personnel Services	\$ 506,815	\$ 506,815	\$ -	\$ -
Electricity	\$ 408,393	\$ 408,393	\$ -	\$ -
Water Treatment	\$ 88,061	\$ 88,061	\$ -	\$ -
Other -Material & Services	\$ 198,223	\$ 198,223	\$ -	\$ -
Capital Outlay	\$ 237,710	\$ 237,710	\$ -	\$ -
Transfer	\$ 480,000	\$ 480,000	\$ -	\$ -
Administration				
Contracted Services	\$ 103,715	\$ 103,715	\$ -	\$ -
Professional Services	\$ 271,271	\$ 271,271	\$ -	\$ -
Wholesale Purchases		\$ -	\$ -	\$ -
Total Requirements w/out Debt	\$ 2,294,187	\$ 2,294,187	\$ -	\$ -
Cost: w/o Debt \$(ccf):	\$ 0.72	\$ 0.72	\$ -	\$ -

<u>VOLUME PURCHASED:</u>		<u>Gladstone</u>	<u>Oak Lodge</u>	<u>Sunrise</u>	<u>CRW</u>
Water Sales (MG)	2,435.78	480.09	1,059.86	895.83	-
Total Water Sales (ccf)	3,267,745	641,828	1,416,929	1,197,639	11,349
% Water Sales per Entity (ccf)	100%	19.64%	43.36%	36.65%	0.35%
Gladstone Rate	\$ 0.74860	\$ 480,472			
OLWD Rate	\$ 0.74860		\$ 1,060,713		
SWA Rate	\$ 0.74860			\$ 896,553	
CRW Water Rate(\$0.72311*1.4) /ccf	\$ 1.01235				\$ 11,489
YTD Weighted Avg Cost	\$ 0.74952				
YTD Gain/(Loss) w/out Debt	\$ 0.03091				



NCCWC

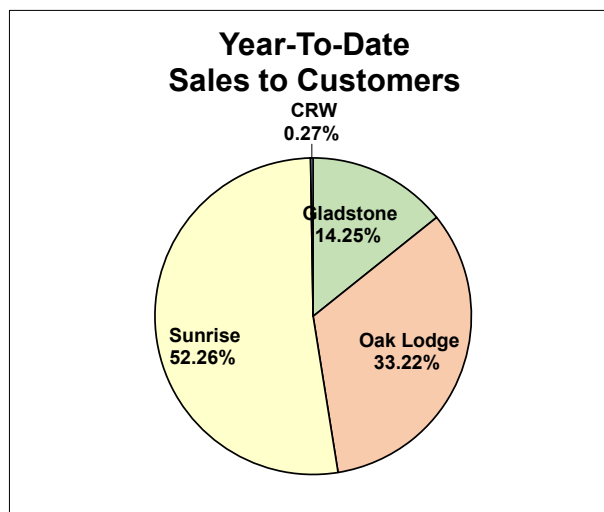
Water Production and Cost Summary - Year to Date 07/01/20 - 08/31/20

	<u>Combined</u>	<u>Production SSF/Membrane</u>	<u>Production SFWB</u>	<u>Production OLPS</u>
Average Daily Production (MG)	12.92	12.90	0.01	-

	<u>TOTAL</u>	<u>NCCWC Plant</u>	<u>SFWB</u>	<u>Production OLPS</u>
Water Production/Purchases (MG)	800.90	800.00	0.90	-
Water Production/Purchases (ccf) (divide MG by 0.000748)	1,070,723	1,069,519	1,204	-

NCCWC Expenditures (\$):		<u>NCCWC Plant</u>	<u>SFWB</u>	<u>SFWB</u>
Operations				
Personnel Services	\$ 76,102	\$ 76,102	\$ -	\$ -
Electricity	\$ 109,467	\$ 109,467	\$ -	\$ -
Water Treatment	\$ 17,671	\$ 17,671	\$ -	\$ -
Other -Material & Services	\$ 10,673	\$ 10,673	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfer	\$ 179,050	\$ 179,050	\$ -	\$ -
Administration				
Contracted Services	\$ 19,169	\$ 19,169	\$ -	\$ -
Professional Services	\$ 36,198	\$ 36,198	\$ -	\$ -
Wholesale Purchases	\$ -	\$ -	\$ -	\$ -
Total Requirements w/out Debt	\$ 448,330	\$ 448,330	\$ -	\$ -
Cost: w/o Debt \$(/ccf):	\$ 0.42	\$ 0.42	\$ -	\$ -

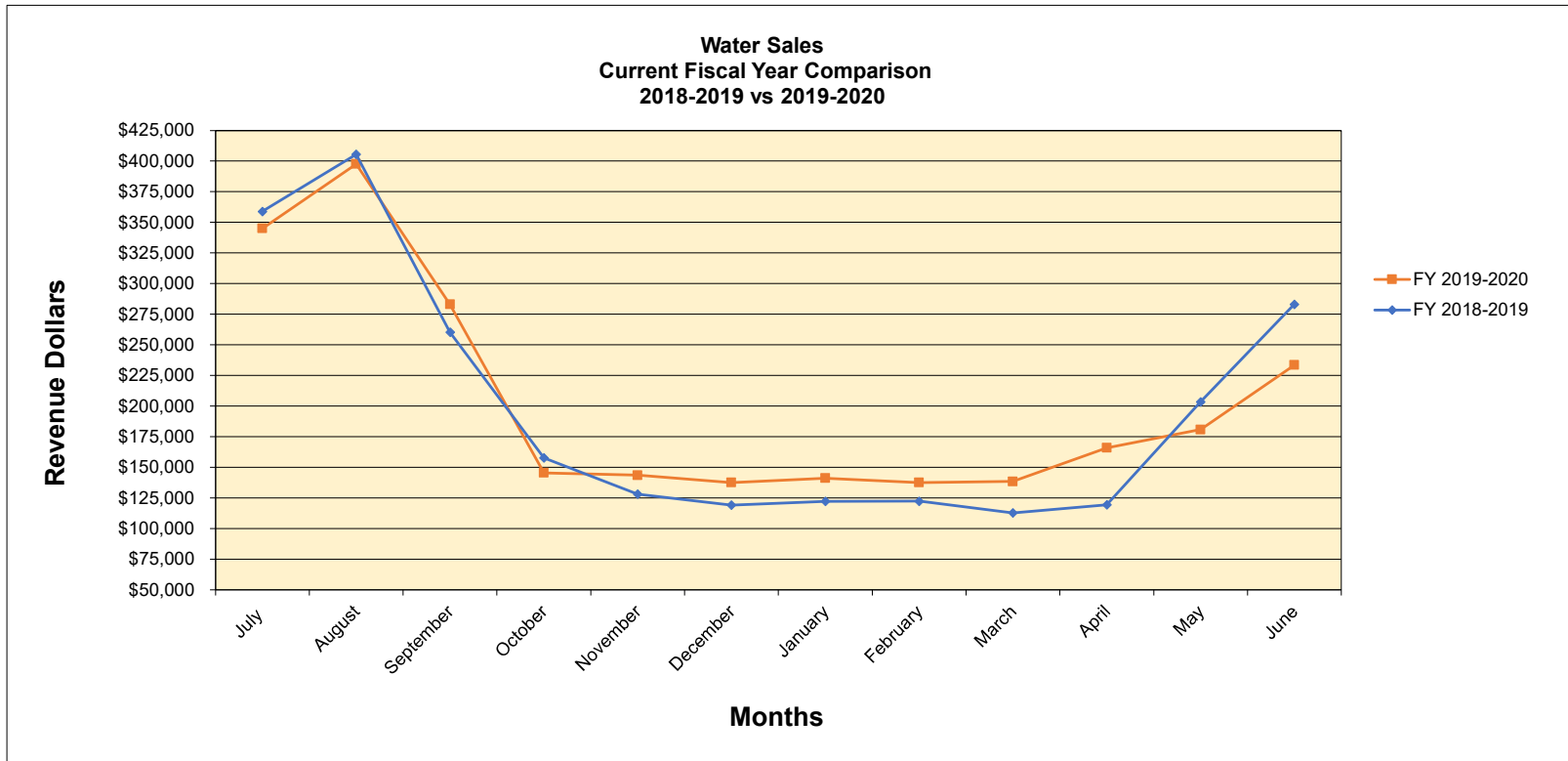
<u>VOLUME PURCHASED:</u>	<u>Gladstone</u>	<u>Oak Lodge</u>	<u>Sunrise</u>	<u>CRW</u>
Water Sales (MG)	114.40	266.75	419.60	-
Total Water Sales (ccf)	152,936	356,617	560,960	2,872
% Water Sales per Entity (ccf)	14.25%	33.22%	52.26%	0.27%
Gladstone Rate	\$ 0.74370	\$ 113,739		
OLWD Rate	\$ 0.74370	\$ 265,216		
SWA Rate	\$ 0.74370		\$ 417,186	
CRW Water Rate(\$0.73621*1.4) /ccf	\$ 1.03069			\$ 2,960
YTD Weighted Avg Cost	\$ 0.74447			
YTD Gain/(Loss) w/out Debt	\$ 0.32575			



NORTH CLACKAMAS COUNTY WATER COMMISSION

Water Sales Fiscal Year Comparison 2018-2019 vs 2019-2020

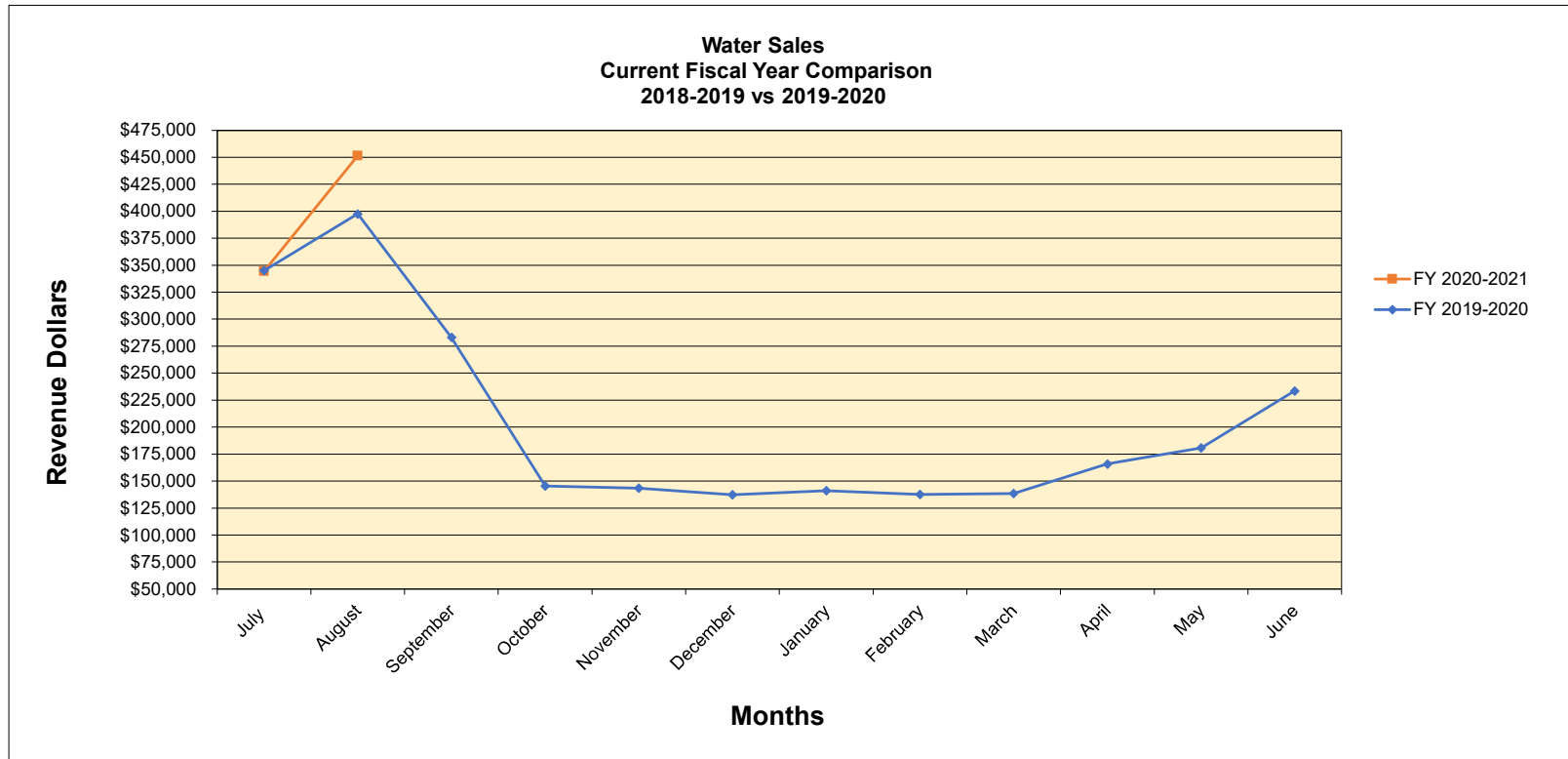
	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>
GRAPH:													
FY 2018-2019	\$ 358,977	\$ 405,446	\$ 260,286	\$ 157,706	\$ 128,058	\$ 119,089	\$ 122,283	\$ 122,357	\$ 112,695	\$ 119,450	\$ 203,482	\$ 283,108	\$ 2,392,936
FY 2019-2020	\$ 345,078	\$ 397,566	\$ 283,046	\$ 145,397	\$ 143,510	\$ 137,477	\$ 141,030	\$ 137,587	\$ 138,409	\$ 165,806	\$ 180,755	\$ 233,567	\$ 2,449,227
FY % Comparison	-3.87%	-1.94%	8.74%	-7.81%	12.07%	15.44%	15.33%	12.45%	22.82%	38.81%	-11.17%	-17.50%	2.35%



NORTH CLACKAMAS COUNTY WATER COMMISSION

Water Sales Fiscal Year Comparison 2018-2019 vs 2019-2020

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>
GRAPH:													
FY 2019-2020	\$ 345,078	\$ 397,566	\$ 283,046	\$ 145,397	\$ 143,510	\$ 137,477	\$ 141,030	\$ 137,587	\$ 138,409	\$ 165,806	\$ 180,755	\$ 233,567	\$ 2,449,227
FY 2020-2021	\$ 344,574	\$ 451,566											\$ 796,141
FY % Comparison	-0.15%	13.58%	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	-67.49%



General Ledger Budget to Actual Report

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Period 01 - 12
Fiscal Year 2020



Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
10	General Fund				
	<i>Beginning Fund Balance</i>				
10-3000-00	Fund Balance	-249,869.00	0.00	-412,321.75	165.02
	<i>Beginning Fund Balance</i>	-249,869.00	0.00	-412,321.75	165.02
	<i>Revenue</i>				
10-4010-00	Interest Income	13,000.00	74.05	3,670.29	28.23
10-4020-01	Water Sales-OLWSD	1,150,000.00	93,512.87	1,060,713.05	92.24
10-4020-02	Water Sales-City of Gladstone	500,000.00	42,928.47	480,472.46	96.09
10-4020-03	Water Sales-SWA	1,000,000.00	95,073.70	896,552.56	89.66
10-4020-09	Water Sales-Clackamas RiverWtr	12,000.00	0.00	11,450.45	95.42
10-4030-00	Water Sampling Services-OLWSD	3,000.00	0.00	0.00	0.00
10-4060-00	Miscellaneous Income	1,000.00	0.00	0.00	0.00
	<i>Revenue</i>	2,679,000.00	231,589.09	2,452,858.81	91.56
	<i>Personnel Services</i>				
10-5000-00	Plant Operators	260,000.00	18,140.00	284,317.55	109.35
10-5005-00	OvertimeOn-Call	50,000.00	3,740.50	52,044.36	104.09
10-5030-00	Part-TimeSeasonal Operator	10,000.00	3,658.96	30,378.47	303.78
10-5050-00	MedicalDentalVision Ins.	80,000.00	5,465.85	55,757.58	69.70
10-5060-00	Retirement	60,000.00	2,968.26	41,691.70	69.49
10-5070-00	Payroll Taxes	30,000.00	9,130.24	36,681.39	122.27
10-5080-00	Workers Compensation	6,500.00	0.00	5,943.70	91.44
	<i>Personnel Services</i>	496,500.00	43,103.81	506,814.75	102.08
	<i>Materials & Services</i>				
10-5204-00	Water Purchases	10,000.00	0.00	0.00	0.00
10-5206-10	Contracted Services-Management	37,000.00	5,500.00	31,750.00	85.81
10-5206-12	Contracted Svcs-Plant Engineer	12,600.00	2,000.00	17,280.00	137.14
10-5206-13	Contracted Services-Financial	48,000.00	8,000.00	40,000.00	83.33
10-5206-14	Membrane Maintenance	25,000.00	0.00	10.32	0.04
10-5206-16	HVAC	10,000.00	0.00	14,675.00	146.75
10-5208-00	General Office Expenses	5,000.00	337.94	4,908.10	98.16
10-5210-00	PermitsLicensing Fees	8,500.00	11,133.00	12,054.95	141.82

Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
10-5212-00	General Insurance	65,000.00	0.00	65,421.00	100.65
10-5215-00	ComputersTechnology	10,000.00	4,654.28	9,415.73	94.16
10-5230-04	Audit Services	8,500.00	420.32	45,617.70	536.68
10-5230-06	Legal Services	25,000.00	-20,505.96	90,129.26	360.52
10-5230-11	Alternative Water Supply	125,000.00	0.00	0.00	0.00
10-5230-21	Watershed Services	136,000.00	0.00	135,524.00	99.65
10-5235-00	Postage	2,000.00	3.68	233.33	11.67
10-5236-10	Water Analysis and Testing	20,000.00	0.00	7,101.86	35.51
10-5236-11	Chemicals	100,000.00	-1,732.88	76,978.36	76.98
10-5236-12	Instrumentation & Lab Supplies	50,000.00	0.00	3,980.49	7.96
10-5238-00	Telemetry (SCADA)	10,000.00	1,550.00	8,684.47	86.84
10-5240-00	Electricity	550,000.00	65,029.26	408,392.63	74.25
10-5244-00	EducationTraining and Dues	15,000.00	0.00	7,373.68	49.16
10-5245-00	Telephone	7,000.00	475.55	6,708.33	95.83
10-5246-00	Travel Expenses	6,000.00	0.00	174.72	2.91
10-5247-00	Books & Publications	1,000.00	94.13	138.70	13.87
10-5248-00	Public Notices	500.00	968.08	968.08	193.62
10-5250-10	Natural Gas	2,500.00	111.38	1,554.61	62.18
10-5250-20	Garbage	1,000.00	95.60	601.60	60.16
10-5252-00	Miscellaneous Expense	2,500.00	101.90	1,046.99	41.88
10-5256-00	Commissioner FeesExpenses	1,200.00	0.00	232.49	19.37
10-5300-10	Vehicle Maintenance	5,000.00	-285.00	1,334.34	26.69
10-5300-20	FuelsOils	7,000.00	636.53	4,494.09	64.20
10-5300-30	Equipment Rental	3,500.00	0.00	53.34	1.52
10-5300-40	Equipment Maintenance	5,000.00	741.38	16,513.69	330.27
10-5305-10	Building Maintenance	10,000.00	-269.97	7,491.63	74.92
10-5305-11	Grounds Maintenance	13,000.00	804.71	12,591.04	96.85
10-5305-13	Janitorial Supplies	2,000.00	9.77	474.31	23.72
10-5305-14	Security MonitoringMaint	8,000.00	1,339.16	3,169.64	39.62
10-5305-15	Plant Maintenance	45,000.00	933.75	29,567.77	65.71
10-5305-16	Intake Structure Maintenance	10,000.00	0.00	0.00	0.00
10-5305-20	Safety Supplies	14,000.00	1,036.89	10,861.09	77.58
10-5310-00	Small Tools & Equipment	2,500.00	-10,213.59	-7,844.91	-313.80
	<i>Materials & Services</i>	<i>1,419,300.00</i>	<i>72,969.91</i>	<i>1,069,662.43</i>	<i>75.37</i>
	<i>Capital Outlay</i>				
10-6360-10	Capital TechnologyComputers	0.00	0.00	300.00	0.00
10-6360-20	Operating Facilities	170,000.00	86,323.41	106,860.41	62.86
10-6360-21	Equipment	100,000.00	-9,152.00	70,447.89	70.45
10-6360-22	Buildings	60,000.00	0.00	60,101.24	100.17
	<i>Capital Outlay</i>	<i>330,000.00</i>	<i>77,171.41</i>	<i>237,709.54</i>	<i>72.03</i>
	<i>Transfers & Contingencies</i>				
10-7300-13	Transfer to Plant Reserve	400,000.00	0.00	400,000.00	100.00
10-7300-19	Transfer Rev Bond Redemption	80,000.00	0.00	80,000.00	100.00
10-9000-00	Operating Contingency	100,000.00	0.00	0.00	0.00
	<i>Transfers & Contingencies</i>	<i>580,000.00</i>	<i>0.00</i>	<i>480,000.00</i>	<i>82.76</i>
10	General Fund	103,069.00	38,343.96	570,993.84	553.99

Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
13	Plant Reserve				
	<i>Beginning Fund Balance</i>				
13-3000-00	Fund Balance	-2,905,099.00	0.00	-3,850,912.07	132.56
	<i>Beginning Fund Balance</i>	-2,905,099.00	0.00	-3,850,912.07	132.56
	<i>Revenue</i>				
13-4010-00	Interest Income	60,000.00	4,540.55	85,154.11	141.92
13-4100-10	Transfer In - General Fund	400,000.00	0.00	400,000.00	100.00
	<i>Revenue</i>	460,000.00	4,540.55	485,154.11	105.47
	<i>Transfers & Contingencies</i>				
13-9000-00	Operating Contingency	300,000.00	0.00	0.00	0.00
	<i>Transfers & Contingencies</i>	300,000.00	0.00	0.00	0.00
13	Plant Reserve	3,065,099.00	4,540.55	4,336,066.18	141.47
17	Bond Reserve				
	<i>Beginning Fund Balance</i>				
17-3000-00	Fund Balance	-97,127.00	0.00	-99,324.16	102.26
	<i>Beginning Fund Balance</i>	-97,127.00	0.00	-99,324.16	102.26
	<i>Revenue</i>				
17-4010-00	Interest Income	2,000.00	107.86	2,188.62	109.43
	<i>Revenue</i>	2,000.00	107.86	2,188.62	109.43
17	Bond Reserve	99,127.00	107.86	101,512.78	102.41
19	Bond Redemption				
	<i>Beginning Fund Balance</i>				
19-3000-00	Fund Balance	-3,921.00	0.00	-2,869.24	73.18
	<i>Beginning Fund Balance</i>	-3,921.00	0.00	-2,869.24	73.18
	<i>Revenue</i>				
19-4010-00	Interest Income	100.00	0.00	0.00	0.00
19-4100-10	Transfer In - General Fund	80,000.00	0.00	80,000.00	100.00
	<i>Revenue</i>	80,100.00	0.00	80,000.00	99.88
	<i>Materials & Services</i>				
19-5390-20	Principal	70,000.00	0.00	70,000.00	100.00
19-5390-25	Interest	9,990.00	0.00	9,981.14	99.91
19-5390-50	Fiscal Agent Fees	750.00	0.00	750.00	100.00
	<i>Materials & Services</i>	80,740.00	0.00	80,731.14	99.99
19	Bond Redemption	3,281.00	0.00	2,138.10	65.17
Revenue Total		3,221,100.00	236,237.50	3,020,201.54	0.9376
Expense Total		3,206,540.00	193,245.13	2,374,917.86	0.7406
Grand Total		3,270,576.00	42,992.37	5,010,710.90	1.5321

General Ledger Budget to Actual Report

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Period 01 - 02
Fiscal Year 2021



Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
10	General Fund				
	<i>Beginning Fund Balance</i>				
10-3000-00	Fund Balance	-279,650.00	0.00	-578,768.93	206.96
	<i>Beginning Fund Balance</i>	-279,650.00	0.00	-578,768.93	206.96
	<i>Revenue</i>				
10-4010-00	Interest Income	13,000.00	22.86	107.91	0.83
10-4020-01	Water Sales-OLWSD	1,082,433.00	146,004.67	265,216.06	24.50
10-4020-02	Water Sales-City of Gladstone	478,627.00	61,620.01	113,738.51	23.76
10-4020-03	Water Sales-SWA	949,890.00	243,941.78	417,185.95	43.92
10-4020-09	Water Sales-Clackamas RiverWtr	12,000.00	0.00	2,052.04	17.10
	<i>Revenue</i>	2,535,950.00	451,589.32	798,300.47	31.48
	<i>Personnel Services</i>				
10-5000-00	Plant Operators	260,000.00	17,169.60	38,077.40	14.65
10-5005-00	OvertimeOn-Call	50,000.00	2,851.36	8,749.34	17.50
10-5030-00	Part-Time Operator	10,000.00	2,330.40	4,660.80	46.61
10-5050-00	MedicalDentalVision Ins.	95,000.00	5,346.44	10,692.89	11.26
10-5060-00	Retirement	65,000.00	2,122.85	4,880.96	7.51
10-5070-00	Payroll Taxes	35,000.00	1,875.11	4,229.68	12.08
10-5080-00	Workers Compensation	7,000.00	0.00	4,810.83	68.73
	<i>Personnel Services</i>	522,000.00	31,695.76	76,101.90	14.58
	<i>Materials & Services</i>				
10-5204-00	Water Purchases	10,000.00	0.00	0.00	0.00
10-5206-10	Contracted Services-Management	40,000.00	5,500.00	5,500.00	13.75
10-5206-12	Contracted Svcs-Plant Engineer	18,000.00	2,000.00	2,000.00	11.11
10-5206-13	Contracted Services-Financial	48,000.00	8,000.00	8,000.00	16.67
10-5206-14	Membrane Maintenance	25,000.00	0.00	0.00	0.00
10-5206-16	HVAC	13,000.00	0.00	3,668.75	28.22
10-5208-00	General Office Expenses	7,500.00	0.00	265.63	3.54
10-5210-00	PermitsLicensing Fees	5,000.00	0.00	0.00	0.00
10-5212-00	General Insurance	80,000.00	0.00	0.00	0.00
10-5215-00	ComputersTechnology	15,000.00	0.00	0.00	0.00
10-5230-04	Audit Services	10,000.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
10-5230-06	Legal Services	50,000.00	687.50	687.50	1.38
10-5230-21	Watershed Services	136,000.00	0.00	35,510.00	26.11
10-5235-00	Postage	2,000.00	13.54	264.54	13.23
10-5236-10	Water Analysis and Testing	20,000.00	0.00	2,725.09	13.63
10-5236-11	Chemicals	100,000.00	7,339.35	14,586.21	14.59
10-5236-12	Process Instrumentation	5,000.00	0.00	360.12	7.20
10-5238-00	Telemetry (SCADA)	15,000.00	110.00	207.40	1.38
10-5240-00	Electricity	550,000.00	60,360.83	109,467.08	19.90
10-5244-00	Education Training and Dues	17,250.00	0.00	0.00	0.00
10-5245-00	Telephone	7,000.00	166.00	905.24	12.93
10-5246-00	Travel Expenses	1,500.00	0.00	0.00	0.00
10-5247-00	Books & Publications	1,000.00	0.00	0.00	0.00
10-5248-00	Public Notices	500.00	0.00	0.00	0.00
10-5250-10	Natural Gas	2,000.00	0.00	111.90	5.60
10-5250-20	Garbage	1,000.00	48.45	48.45	4.85
10-5256-00	Commissioner Fees Expenses	1,200.00	0.00	0.00	0.00
10-5300-10	Vehicle Maintenance	5,000.00	0.00	0.00	0.00
10-5300-20	Fuels Oils	7,000.00	811.63	811.63	11.59
10-5300-30	Equipment Rental	5,000.00	0.00	0.00	0.00
10-5300-40	Equipment Maintenance	10,000.00	250.75	481.65	4.82
10-5305-10	Building Maintenance	15,000.00	0.00	1,960.45	13.07
10-5305-11	Grounds Maintenance	10,000.00	0.00	-23.73	-0.24
10-5305-13	Janitorial Supplies	1,000.00	0.00	41.34	4.13
10-5305-14	Security Monitoring Maint	5,000.00	0.00	0.00	0.00
10-5305-15	Plant Maintenance	40,000.00	901.76	3,623.01	9.06
10-5305-16	Intake Structure Maintenance	10,000.00	0.00	0.00	0.00
10-5305-20	Safety Supplies	15,000.00	830.45	1,485.05	9.90
10-5310-00	Small Tools & Equipment	5,000.00	0.00	490.43	9.81
	<i>Materials & Services</i>	<i>1,308,950.00</i>	<i>87,020.26</i>	<i>193,177.74</i>	<i>14.76</i>
	<i>Transfers & Contingencies</i>				
10-7300-13	Transfer to Plant Reserve	600,000.00	50,000.00	100,000.00	16.67
10-7300-19	Transfer Rev Bond Redemption	80,000.00	0.00	79,050.00	98.81
10-9000-00	Operating Contingency	304,650.00	0.00	0.00	0.00
	<i>Transfers & Contingencies</i>	<i>984,650.00</i>	<i>50,000.00</i>	<i>179,050.00</i>	<i>18.18</i>
10	General Fund	0.00	282,873.30	928,739.76	0.00
13	Plant Reserve				
	<i>Beginning Fund Balance</i>				
13-3000-00	Fund Balance	-4,343,805.00	0.00	-4,336,066.18	99.82
	<i>Beginning Fund Balance</i>	<i>-4,343,805.00</i>	<i>0.00</i>	<i>-4,336,066.18</i>	<i>99.82</i>
	<i>Revenue</i>				
13-4010-00	Interest Income	97,736.00	3,676.15	8,130.68	8.32
13-4100-10	Transfer In - General Fund	600,000.00	50,000.00	100,000.00	16.67
	<i>Revenue</i>	<i>697,736.00</i>	<i>53,676.15</i>	<i>108,130.68</i>	<i>15.50</i>
	<i>Transfers & Contingencies</i>				

Account Number	Description	Budget	Period Amt	End Bal	% ExpendCollect
13-9000-00	Operating Contingency <i>Transfers & Contingencies</i>	300,000.00 <i>300,000.00</i>	0.00 <i>0.00</i>	0.00 <i>0.00</i>	0.00 <i>0.00</i>
13	Plant Reserve	4,741,541.00	53,676.15	4,444,196.86	93.73
17	Bond Reserve				
	<i>Beginning Fund Balance</i>				
17-3000-00	Fund Balance <i>Beginning Fund Balance</i>	-101,808.00 <i>-101,808.00</i>	0.00 <i>0.00</i>	-101,512.78 <i>-101,512.78</i>	99.71 <i>99.71</i>
	<i>Revenue</i>				
17-4010-00	Interest Income <i>Revenue</i>	2,291.00 <i>2,291.00</i>	86.07 <i>86.07</i>	190.36 <i>190.36</i>	8.31 <i>8.31</i>
17	Bond Reserve	104,099.00	86.07	101,703.14	97.70
19	Bond Redemption				
	<i>Beginning Fund Balance</i>				
19-3000-00	Fund Balance <i>Beginning Fund Balance</i>	-2,138.00 <i>-2,138.00</i>	0.00 <i>0.00</i>	-2,138.10 <i>-2,138.10</i>	100.00 <i>100.00</i>
	<i>Revenue</i>				
19-4010-00	Interest Income	48.00	0.00	0.01	0.02
19-4100-10	Transfer In - General Fund <i>Revenue</i>	80,000.00 <i>80,048.00</i>	0.00 <i>0.00</i>	79,050.00 <i>79,050.01</i>	98.81 <i>98.75</i>
	<i>Materials & Services</i>				
19-5390-20	Principal	75,000.00	0.00	75,000.00	100.00
19-5390-25	Interest	6,075.00	0.00	4,050.00	66.67
19-5390-50	Fiscal Agent Fees <i>Materials & Services</i>	750.00 <i>81,825.00</i>	0.00 <i>0.00</i>	750.00 <i>79,800.00</i>	100.00 <i>97.53</i>
19	Bond Redemption	361.00	0.00	1,388.11	384.52
Revenue Total		3,316,025.00	505,351.54	985,671.52	0.2972
Expense Total		3,197,425.00	168,716.02	528,129.64	0.1652
Grand Total		4,846,001.00	336,635.52	5,476,027.87	1.13

**North Clackamas County Water Commission
 LGIP Reconciliation
 June 2020**

Fund Type: Fund And G/L #:		General 10.1005.00	Plant Reserve 13.1005.00	Debt Reserve 17.1005.00	Revenue Redemption 19.1005.00	LGIP Account #4849
G/L Balance	5/31/2020	0.00	4,258,480.61	101,404.92	8.11	4,359,893.64
Transfer from		0.00	0.00	0.00	0.00	0.00
Transfer to		26,954.98	73,045.02	0.00	0.00	100,000.00 ✓
Transfer Funds		0.00	0.00	0.00	0.00	
Interest (fees)		0.93	4,540.55	107.86	0.00	4,649.34 ✓
Rounding Adjustment		0.00	0.00	0.00	0.00	0.00
G/L Balance	6/30/2020	26,955.91	4,336,066.18	101,512.78	8.11	4,464,542.98 ✓
LGIP Statement						
LGIP Stmt Beginning Balance						4,359,893.64 ✓
Transfer from Checking						100,000.00 ✓
Transfer to Checking						0.00 ✓
Interest						4,649.34 ✓
Fees						0.00 ✓
LGIP Stmt Ending Balance						4,464,542.98 ✓
Diff in G/L & Bank Balance						0.00

Approver: Gail Stevens, Finance Director

Signature: 

Date: 7/24/2020

Search Criteria

Fiscal Year: 2020
 Account: -1005-
 Status: Active
 Account Type:
 ALFRE: (All)

Drag a column header here to group by that column.

Account	Description
10-1005-00	LGIP
13-1005-00	LGIP
17-1005-00	LGIP
19-1005-00	LGIP

Balance Graph

Show:	Committed Only	Invoices without PO's:	\$0.00
Beginning Balance:	\$3,774,689.91	Pre-Encumbrance:	\$0.00
Activity:	\$689,853.07	Encumbered:	\$0.00
Budget:	\$0.00	Total:	\$0.00
YTD:	\$4,464,542.98	YTD with Encumbrance:	\$4,464,542.98
Available:	(\$4,464,542.98)	Available with Encumbrance:	(\$4,464,542.98)
Available:	0.00%	Available with Encumbrance:	0.00%

Period	Month	Debit	Credit	Balance	Budget	YTD Balance
1	July	\$8,816.23	\$0.00	\$8,816.23	\$0.00	\$3,783,506.14
2	August	\$8,479.19	\$0.00	\$8,479.19	\$0.00	\$3,791,985.33
3	September	\$7,993.14	\$0.00	\$7,993.14	\$0.00	\$3,799,978.47
4	October	\$7,907.08	\$0.00	\$7,907.08	\$0.00	\$3,807,885.55
5	November	\$707,506.69	\$0.00	\$707,506.69	\$0.00	\$4,515,392.24
6	December	\$8,628.26	\$0.05	\$8,628.21	\$0.00	\$4,524,020.45
7	January	\$8,621.06	\$0.00	\$8,621.06	\$0.00	\$4,532,641.51
8	February	\$124,801.05	\$316,955.03	(\$192,153.98)	\$0.00	\$4,340,487.53
9	March	\$7,648.74	\$0.00	\$7,648.74	\$0.00	\$4,348,136.27
10	April	\$6,266.78	\$0.00	\$6,266.78	\$0.00	\$4,354,403.05
11	May	\$5,490.59	\$0.00	\$5,490.59	\$0.00	\$4,359,893.64
12	June	\$104,649.34	\$0.00	\$104,649.34	\$0.00	\$4,464,542.98
13	Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$4,464,542.98
14		\$0.00	\$0.00	\$0.00	\$0.00	\$4,464,542.98
15		\$0.00	\$0.00	\$0.00	\$0.00	\$4,464,542.98



Account Statement

For the Month Ending **June 30, 2020**

NORTH CLACKAMAS CO WATER COMM - NORTH CLACKAMAS COUNTY WATER COMMISSION - 4849

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					4,359,893.64
06/30/20	06/30/20	Purchase - ACH Purchase	1.00	100,000.00	4,459,893.64
06/30/20	07/01/20	Accrual Income Div Reinvestment - Distributions	1.00	4,649.34	4,464,542.98

Closing Balance 4,464,542.98

	Month of June	Fiscal YTD July-June		
Opening Balance	4,359,893.64	3,774,689.96	Closing Balance	4,464,542.98
Purchases	104,649.34	889,853.17	Average Monthly Balance	4,363,381.95
Redemptions	0.00	(200,000.15)	Monthly Distribution Yield	1.30%
Closing Balance	4,464,542.98	4,464,542.98		
Dividends	4,649.34	89,853.17		



Account Statement - Transaction Summary

For the Month Ending **June 30, 2020**

NORTH CLACKAMAS CO WATER COMM - NORTH CLACKAMAS COUNTY WATER COMMISSION - 4849

Oregon LGIP	
Opening Balance	4,359,893.64
Purchases	104,649.34
Redemptions	0.00
<hr/>	
Closing Balance	\$4,464,542.98
Dividends	4,649.34

Asset Summary		
	June 30, 2020	May 31, 2020
Oregon LGIP	4,464,542.98	4,359,893.64
Total	\$4,464,542.98	\$4,359,893.64



North Clackamas County Water Commission
 LGIP Reconciliation
 July 2020

Fund Type: Fund And G/L #:		General 10.1005.00	Plant Reserve 13.1005.00	Debt Reserve 17.1005.00	Revenue Redemption 19.1005.00	LGIP Account #4849
G/L Balance	6/30/2020	26,955.91	4,336,066.18	101,512.78	8.11	4,464,542.98 ✓
Transfer from		0.00	0.00	0.00	0.00	0.00
Transfer to		0.00	0.00	0.00	0.00	0.00
Transfer Funds		0.00	0.00	0.00	0.00	
Interest (fees)		27.64	4,454.53	104.29	0.01	4,586.47 ✓
Rounding Adjustment		0.00	0.00	0.00	0.00	0.00
G/L Balance	7/31/2020	26,983.55	4,340,520.71	101,617.07	8.12	4,469,129.45
LGIP Statement						
LGIP Statement Beginning Balance						4,464,542.98
Transfer from Checking						0.00
Transfer to Checking						0.00
Interest						4,586.52 ✓
Fees						(0.05) ✓
LGIP Stmt Ending Balance						4,469,129.45 ✓
Diff in G/L & Bank Balance						0.00

Approver: Gail Stevens, Finance Director

Signature: 

Date: 9/1/2020

North Clackamas County Water Commission
 LGIP Reconciliation
 August 2020

Fund Type: Fund And G/L #:		General 10.1005.00	Plant Reserve 13.1005.00	Debt Reserve 17.1005.00	Revenue Redemption 19.1005.00	LGIP Account #4849
G/L Balance	7/31/2020	26,983.55	4,340,520.71	101,617.07	8.12	4,469,129.45
Transfer from		0.00	0.00	0.00	0.00	0.00
Transfer to		0.00	0.00	0.00	0.00	0.00
Transfer Funds		0.00	0.00	0.00	0.00	0.00
Interest (fees)		22.86	3,676.15	86.07	0.00	3,785.08
Rounding Adjustment		0.00	0.00	0.00	0.00	0.00
G/L Balance	8/31/2020	27,006.41	4,344,196.86	101,703.14	8.12	4,472,914.53
LGIP Statement						
LGIP Statement Beginning Balance						4,469,129.45
Transfer from Checking						0.00
Transfer to Checking						0.00
Interest						3,785.08
Fees						0.00
LGIP Stmt Ending Balance						4,472,914.53
Diff in G/L & Bank Balance						0.00

Approver: Gail Stevens, Finance Director

Signature: 

Date: 9/14/2020

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 24, 2020

Agenda Item 7.2

Subject: Operations Report

Presenter(s): Joe Rogers, Plant Supervisor

Board Action: Open discussion

Attachments: None

Topics

Monthly Production

June: The plant produced a total of 233.1 million gallons at an average day rate of 7.7 MGD. Of the total water produced, the slow sand filter produced 202.4 million gallons and the membrane filters produced 30.7million gallons. The highest production day for the month was 13.1 MGD. The Commission did not purchase or sell water to South Fork during this month.

July: The plant produced a total of 398.2 million gallons at an average day rate of 12.8 MGD. Of the total water produced, the slow sand filter produced 271.4 million gallons and the membrane filters produced 126.8 million gallons. The highest production day for the month was 16.4 MGD. The Commission did not purchase or sell water to South Fork during this month.

August: The plant produced a total of 442.2 million gallons at an average day rate of 14.2 MGD. Of the total water produced, the slow sand filter produced 260.0 million gallons and the membrane filters produced 182.2 million gallons. The highest production day for the month was 16.5 MGD. The Commission did not purchase or sell water to South Fork during this month.

Staff Notes

The Staff has worked with multiple contractors to rebuild and repair a raw and finished water pump and motor. Staff has been actively working with keeping up with plant and grounds maintenance. Staff is working on repairing or replacing failing equipment and looking out to the future to stay ahead of reactionary responses. NCCWC Staff is focused on staying healthy and safe during these trying times and continuing to provide the highest quality of water for their customers.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 24, 2020

Agenda Item 7.3

Subject: Manager's Report

Presenter(s): Wade Hathhorn, General Manager

Board Action: Open discussion

Attachments: None

Update on Fire Impacts

The fires in Clackamas and Marion Counties, along with those throughout other parts of the State, have been devastating. For the NCCWC, the fire of greatest interest is that known as the Riverside fire. This fire burns (or burned) nearly 150,000 acres, most of which is situated within the upper Clackamas River basin. Concerns have been raised about present and future impacts to our drinking water source, including increased sediment from runoff and possible contamination from fire retardant chemicals. As of 9/16, few known fire retardant chemicals have been deployed in controlling and suppressing this fire. That said, we will not know the full extent of these threats for some time to come, as firefighters continue to battle this blaze.

However, the basin has experienced a similar major fire in the recent past. In 2014, the PIT 36 fire occurred in a similar location and burned just over 5,500 acres (finally extinguished in 2015). Fire retardant chemicals were used in the suppression of the PIT 36 fire. Though much smaller in size than the present Riverside fire, there were few observable impacts from the PIT 36 event. At the onset of late summer and fall rains, potential increased sediment and turbidity were masked by the increased river flows. Moreover, by this same period of the year, demand had been reduced allowing the NCCWC to operate using (only) the membrane portion of its plant, which is effective at treating increased turbidity. That same dilution effect basically eliminated the measurable (or concern) levels of fire retardant chemicals in the raw water source.

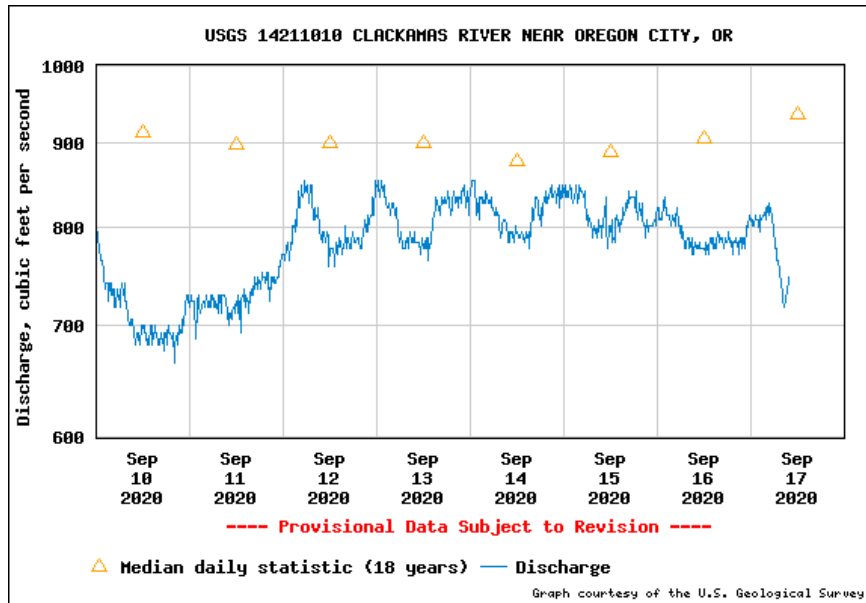
Notwithstanding, the present Riverside fire is much larger in scale and impact. Hence, its aftermath may pose a greater threat in terms of sediment, organics and other contaminants once it begins to rain. Dilution by increased flows and reduced demand, allowing principal treatment by membranes, remain as "tools" or elements in our favor. The NCCWC staff are also coordinating with the other Clackamas providers to prepare for increased monitoring and assistance as these events unfold. The three major treatment plants that share interconnections (CRW, South Fork and the NCCWC) rely on different treatment technologies, each with its own means for dealing with the anticipated conditions.

NORTH CLACKAMAS COUNTY WATER COMMISSION

September 24, 2020

Update on River Flows

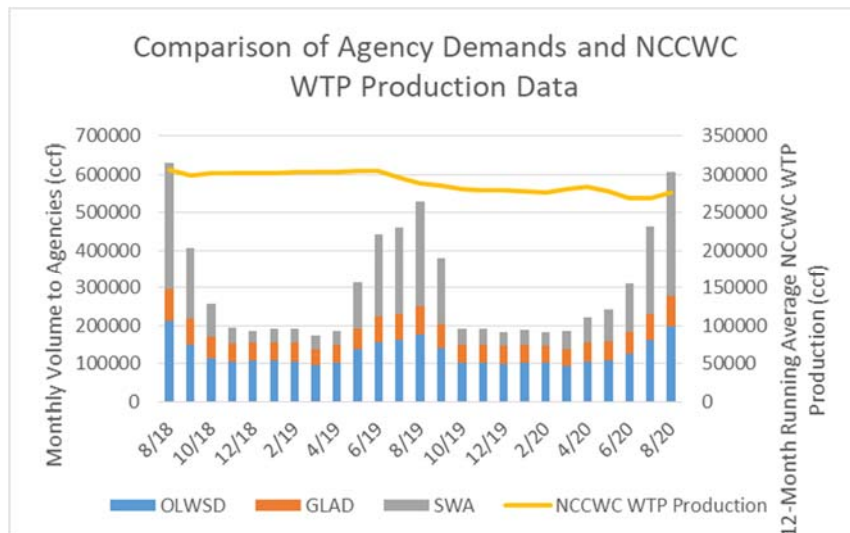
River flows had fallen below the anticipated future instream requirement of 800 cfs in early September. PGE began releasing stored water as part of their regular seasonal operations on the upper Clackamas River. Those operations have been intermittently interrupted by the fire event(s).



Water availability conditions can be changed rapidly in response to the weather conditions. We are carefully watching river flows at this time.

Summary of Production and Deliveries

The graph below shows a 12-month rolling average of total production and monthly deliveries to member agencies:



The seasonal impacts on demand are evidenced in the drop observed across subsequent summer periods.