



**BOARD OF DIRECTORS
[REMOTE] SPECIAL MEETING MINUTES – 10:00 A.M.
JULY 21, 2020**

Board of Directors – Members Present via Zoom:

Kevin Williams	President
Paul Gornick	Secretary/Vice President
Mark Knudson	Treasurer
Susan Keil	Director
Ginny Van Loo	Director

Oak Lodge Water Services Staff – Present via Zoom:

Sarah Jo Chaplen	General Manager
Aleah Binkowski-Burk	Human Resources and Payroll Manager
David Mendenhall	Plant Operations Manager
Brad Lyon	Field Operations Supervisor
Laural Casey	District Recorder
Gail Stevens	Finance Director

Consultants – Present via Zoom:

Chris Duckworth	CDR Labor Law, LLC
Rob Moody	Merina & Company, LLP

1. Call to Order & Meeting Facilitation Protocols

President Williams called the meeting to order at 10:08 a.m.

General Manager Chaplen welcomed everyone and asked District Recorder Casey to facilitate a roll call. District Recorder Casey facilitated the roll call of Board members, staff, and consultants.

General Manager Chaplen overviewed the general protocols of a virtual meeting due to the COVID-19 pandemic.

2. Call for Public Comment

President Williams asked District Recorder Casey if any written comments had been submitted. District Recorder Casey stated there were none.

President Williams asked District Recorder Casey if there were any members of the public in attendance. District Recorder Casey confirmed that there were none.

3. Recess to Executive Session

President Williams recessed to Executive Session at 10:13 a.m. under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor

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negotiations.

Human Resources Manager Binkowski-Burk and Chief Labor Negotiator Duckworth summarized the terms of the tentative agreement for a successor collective bargaining agreement, and they answered questions posed by Board members concerning the terms of the tentative agreement.

4. Adjourn Executive Session

President Williams adjourned the Executive Session at 10:33 a.m.

President Williams asked District Recorder Casey if there were any members of the public waiting for the adjournment of the Executive Session. There were none.

5. Consideration of Resolution 2020-10 Approving the General Manager to Sign the July 1, 2020 Collective Bargaining Agreement with AFSCME Local 350-10.

Human Resources Manager Binkowski-Burk overviewed the resolution.

Director Keil moved, Treasurer Knudson seconded.

Secretary/Vice President Gornick asked for the title of the resolution to be changed from "Approving the General Manager" to "Authorizing the General Manager." District Recorder Casey confirmed the change would be made.

President Williams asked District Recorder Casey to conduct a roll call vote. Voting Aye: President Williams; Secretary/Vice President Gornick; Treasurer Knudson; Directors Keil and Van Loo.

MOTION CARRIED

6. Call for Public Comment

President Williams asked District Recorder Casey if there were any members of the public still in attendance. District Recorder Casey confirmed that there were none.

7. Adjourn Meeting

President Williams adjourned the meeting at 10:39 a.m.

Respectfully submitted,

DocuSigned by:

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Kevin Williams
President, Board of Directors

Date: 8/20/2020

DocuSigned by:

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Paul Gornick
Secretary/Vice President, Board of Directors

Date: 8/20/2020